



22 July 2021

**DR. EDGARDO E. TULIN**  
University President  
Visayas State University  
VISCA, Baybay City  
6521-A Leyte

Dear Dr. TULIN,

The **54th Founding Anniversary of ASEAN** will be celebrated this coming August with the theme: **"PADYAK! Moving Forward, Claiming Victory for Philippine Higher Education (PHE) in the ASEAN Community"**. A **Virtual ASEAN Flag Raising Ceremony and Opening Program** will be streamed on **02 August 2021 at 8:30 AM** to commence the monthlong founding anniversary celebration.


A dance presentation about ASEAN will be produced by the Culture and the Arts Center and International Affairs Office and will be shown during the opening program. In line with this, we would like to request for a budgetary allocation of **Php 28,540.00** for the production of this ASEAN Dance. Please see the attached document with the details of the amount requested.

We highly appreciate your positive response to this request. Thank you so much.


Very truly yours,

  
**ANA MARQUIZA M. QUILICOT**  
Head, IAO

Approved:

  
**EDGARDO E. TULIN**  
University President

Certified Funds Available:

  
**LOUELLA C. AMPAC**  
Director, ODFM

  
7/26/21