

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0928-226016

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **College of Nursing**

CHARGED TO **STF**

Project, Programs and Activities (PPAs):

Purchase of IT equipment and office supplies

PPMP #: **PPMP-2025-092724-0697**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	IT Supplies and Equipment															
	A4 All-in-One Ink Tank Printer	1 unit	9,000.00	Public Bidding	1											
	Computer Keyboard USB	1 pcs	400.00	Public Bidding	1											
	Mouse, Wired, Optical, USB	1 pieces	210.00	Public Bidding	1											
	Ink, Epson 003,Genuine Black 65mL	9 btl	3,150.00	Public Bidding	9											
	Ink, EPSON 003,Genuine Cyan 65mL	3 btl	1,050.00	Public Bidding	3											
	Ink, EPSON 003,Genuine Magenta 65mL	3 btl	1,050.00	Public Bidding	3											
	Ink, EPSON 003,Genuine Yellow 65mL	3 btl	1,050.00	Public Bidding	3											
	Desktop Computer Intel Core i5	1 set	30,000.00	Public Bidding	1											
	Sub-Total		45,910.00													
	Office Furniture & Fixture															
	Computer Table, tower type	1 unit	3,000.00	Public Bidding	1											
	Multiple layer shelf cabinet, wooden, 40x25x180cm	1 pc	1,100.00	Public Bidding	1											
	Storage cabinet, wooden, 2 doors, 2 shelves, 60x30x80cm	2 pc	3,000.00	Public Bidding	2											
	Sub-Total		7,100.00													
	Office Supplies															
	Paper, Bond, A4, S-24, 80 gsm	20 reams	5,780.00	Public Bidding	20											
	Paper Cutter HD, size 15x12" , brown	2 pieces	1,800.00	Public Bidding	2											
	Envelope, Document, Brown, 150 lbs, Long	30 pc	210.00	Public Bidding	30											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Envelope, Expanding, with garter tie, brown, long	30 pc	600.00	Public Bidding	30											
	Folder, Brown, Long Size 8.5x13"	25 pcs	175.00	Public Bidding	25											
	Ruler, Plastic, 12"	3 pieces	105.00	Public Bidding	3											
	Tape, Double Sided, 3/4" x 10m	10 rolls	260.00	Public Bidding	10											
	Transparent Tape (1")	5 rolls	125.00	Public Bidding	5											
	Masking Tape, 1"	5 rolls	300.00	Public Bidding	5											
	Record Book, Big, 500 pages	5 pcs	925.00	Public Bidding	5											
	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm)	120 50's	300.00	Public Bidding	10											
	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	10 box of 50's	250.00	Public Bidding	10											
	Push Pins	5 boxes	200.00	Public Bidding	5											
	Sign Pen, Fine Tech, 0.3 mm, Blue (12 pcs/box)	1 boxes	350.00	Public Bidding	1											
	Stapler, HD No.35	2 pc	800.00	Public Bidding	2											
	Sign Pen, Fine Tech, 0.3 mm, Blue Refill	20 pcs	400.00	Public Bidding	20											
	Cork bulletin board with aluminum frame, 3x4 ft	1 pc	2,000.00	Public Bidding	1											
	Glue, Multi-Purpose, White, at least 130g (118mL)	3 btl's	270.00	Public Bidding	3											
	Staple Wire, #35	4 boxes	140.00	Public Bidding	4											
	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1 pcs	1,500.00	Public Bidding	1											
	Sticky Note, 3x5 Colored	10 pads	500.00	Public Bidding	10											
	Sub-Total		16,990.00													
	TOTAL BUDGET:		70,000.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

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RECEIVED
JUN 20 2024
SUBSISTU B.
AUCIA M. FLORES

Date: 09/30/2024