

☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



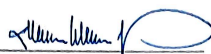
**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
 CY 2023

Unit/Office/Dept/Div: Office of the Director for Innovation  
 Project Code: InnovationOffice.2023  
 Purpose: For the efficient and effective operations of the office.

Total Budget : 200,000.00  
 Funding : GF-MOGE  
 PPMP #: 153-5-831-2023-8-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Desktop Computer, Assembled, 12th Gen Core i5, SSD and HDD	1	sets	45,000.00	45,000.00		1										
Desktop Computer (i7), 11th Gen, 8GB RAM	1	unit	45,000.00	45,000.00		1										
Web Camera for Laptop and Desktop	2	pcs	720.00	1,440.00		2										
UPS, at least 800 watts	2	unit	5,000.00	10,000.00		2										
<b>Sub-Total</b>				<b>101,440.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00		10										
Paper, Bond, Long, S-20, 70 gsm	5	reams	286.00	1,430.00		5										
Pen, Sign, .5mm, Gel-type, Blue	60	piece	35.00	2,100.00		60										
Pen, Sign, .5mm, Gel-type, Red	36	piece	35.00	1,260.00		36										
Alcohol, Isopropyl, 70% solution, 500mL, pump type	4	btl	250.00	1,000.00		4										
Data filer A4 Size	10	pcs	250.00	2,500.00		10										
Folder, Pressboard, US, Green, Long	30	pcs	30.00	900.00		30										
Folder, Pressboard, A4, US Green, Double Fold	30	pcs	40.00	1,200.00		30										
<b>Sub-Total</b>				<b>13,280.00</b>												
<b>Grand Total</b>				<b>114,720.00</b>												

Prepared by:   
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Noted by:   
**ALAN B. LORETO**  
Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
Head, Budget Office *Indy-STD*  
*Done*

Date: 09/06/2022

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies