

☒ Original PMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0830-58406

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Internal Audit Service Office

Project Code: IASO-2023

Purpose: Office use

Total Budget : 42,719.14

Funding : GF-MOOE

PPMP #: 178-5-2129-2023-7-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	4	btl	350.00	1,400.00	2							2				
Ink, EPSON 003,Genuine Cyan 65mL	4	btl	350.00	1,400.00	2							2				
Ink, EPSON 003,Genuine Magenta 65mL	4	btl	350.00	1,400.00	2							2				
Ink, EPSON 003,Genuine Yellow 65mL	4	btl	350.00	1,400.00	2							2				
Ink, Epson, genuine (C) T664, 70 ml	1	pieces	350.00	350.00	1											
Ink, Epson, genuine (M) T664, 70 ml	1	pieces	350.00	350.00								1				
Ink, Epson, genuine, (BK) T664, 70 ml	1	pieces	350.00	350.00								1				
Ink, Epson, genuine, (Y) T664, 70 ml	1	pieces	350.00	350.00								1				
Sub-Total				7,000.00												
Office Furniture & Fixture																
Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	1	pieces	11,000.00	11,000.00	1											
Sub-Total				11,000.00												
Office Supplies																
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	3	unit	530.00	1,590.00	3											
Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	30	pcs	140.00	4,200.00	30											
Folder, Pressboard, US, Green, Long	15	pcs	30.00	450.00	15											
Folder, File, Long, 14pts, White	13	piece	10.00	130.00	13											
Clear Book (Display Book), Refillable, Legal, 20 shts, any color	2	pcs	78.00	156.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120	4	box of 50's	30.00	120.00	4											
ip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	4	boxes	14.00	56.00	4											
itter, Big, durable & light aluminum die-cast grip, auto- k slider, built-in blade snapper, approx. 3x8x22cm heavy Duty)	2	pcs	520.00	1,040.00	2											
infectant Spray, 340g	2	can	465.00	930.00	1											
velope, Expanding, Plastic, Long	3	pc	54.00	162.00	3						1					
per, Bond, A4, S-24, 80 gsm	15	reams	289.00	4,335.00	10			5								
issors, 8" heavy duty, good quality	1	pieces	75.00	75.00	1											
pe, Double Sided, 1" x 10m	5	rolls	35.00	175.00			5									
pe, Masking, 2" x 25 yards	5	rolls	95.00	475.00			5									
pe, Packaging, 2" x 100 yards, Clear	5	rolls	75.00	375.00			5									
oom	2	pc	100.00	200.00			2									
cord Book, 200 Pages	5	piece	90.00	450.00			5									
aner, Glass, 500mL, spray type, any scent	24	btl's	200.00	4,800.00	12			12								
Sub-Total				19,719.00												
Grand Total				37,719.00												

red by: LEONARDO S. TORAJA jn

Noted by: MARIA TERESA A. CRUZ
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office 1850-100

Date: 08/30/2022

unding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
lease make a separate PPMP for each funding source.
gorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
rm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies