

☒ Original PPMMP
☐ Revised (Changed items, same budget)
☐ Supplemental



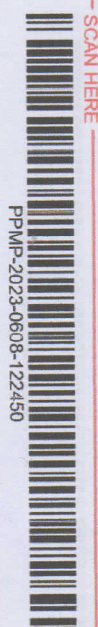
Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the Director for Physical Plant**
 Project Code: **Office Appliances 2023**
 Purpose: **For use in PPO staff, clients/visitors.**

Total Budget : 20,000.00
 Funding : **STF**
 PPMP #: **176-1-89-2023-5-0-53**



| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|---|----------|------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Office Equipment | | | | | | | | | | | | | | | | |
| Microwave Oven, 20L | 1 | unit | 5,000.00 | 5,000.00 | | | | | | 1 | | | | | | |
| Metal Kitchen Trolley with Bottle/Glass Organizer | 1 | unit | 3,000.00 | 3,000.00 | | | | | | 1 | | | | | | |
| Sub-Total | | | | 8,000.00 | | | | | | | | | | | | |
| Office Furniture & Fixture | | | | | | | | | | | | | | | | |
| Bottom Loading Water Dispenser | 1 | pc | 6,000.00 | 6,000.00 | | | | | | 1 | | | | | | |
| Sub-Total | | | | 6,000.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Coffee Maker Machine, Touch-Screen 10-cups | | | | | | | | | | | | | | | | |
| Programmable with Glass Carafe, Stainless Steel | 1 | pc | 2,300.00 | 2,300.00 | | | | | | 1 | | | | | | |
| Sub-Total | | | | 2,300.00 | | | | | | | | | | | | |
| Grand Total | | | | 16,300.00 | | | | | | | | | | | | |

Prepared by:
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Noted by:
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 Unit Head/Project Leader

Noted By:
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 Head, Budget Office

Date: **06/08/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies