

Resources Needed: Laptop, LED Screen, sound system, internet connection and other basic needs for training.

Expected Outcome:

- a) For agency to understand the client journey, identify and prioritize the issues encountered by the client and discover the current state of the processes when reengineering their systems and procedures.
- b) For CART Members, front liners and heads of offices to be aware and knowledgeable in the streamlining and reengineering of their systems and procedure in compliance with Section 5 of R.A. 11032.
- c) For CART Members, front liners and heads of offices to be aware with a current and updated Citizen's Charter compliant with RA 11032.

Estimated Budget:

Particulars	Cost in peso (Php)
Snacks (Morning for 150 pax) (P50.00 x 150 pax)	P7,500.00
Resource Speaker Honorarium	8,287.00
Office supplies	1,000.00
Miscellaneous	1,000.00
TOTAL	P17,787.00


Prepared by:


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AO II/VSU/CART Secretariat

Certified as to availability of funds:


ALICIA M. FLORES
Budget Officer *CHAPERON*


Noted:


RYSAN C. GUINOCOR
Director, Administrative Services/
OIC, Chief Legal Officer

Recommending approval:


HONEY SOFIA V. COLIS
OIC-Director, Human Resource Mgmt.

Approved:


EDGARDO E. TULIN
President