

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2022-0824-57528

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Department of Agronomy

Project Code: A.III.a

Purpose: Office Supplies

Total Budget : 35,000.00

Funding : GF-MOOE

PPMP #: 3-5-1546-2023-7-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Glyphosate base Herbicide, 1L/Bot	1	btl	1,000.00	1,000.00										1		
Fertilizer, Complete, (14-14-14), 50 kg-bag	1	bag	2,600.00	2,600.00										1		
Sub-Total				3,600.00												
Hardware																
Plywood, Marine, 1/4"(thickness) x 4' x 8'	3	piece	520.00	1,560.00										3		
Sub-Total				1,560.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	3	btl	350.00	1,050.00										3		
Ink, EPSON 003, Genuine Cyan 65mL	3	btl	350.00	1,050.00										3		
Ink, EPSON 003, Genuine Magenta 65mL	3	btl	350.00	1,050.00										3		
Ink, EPSON 003, Genuine Yellow 65mL	3	btl	350.00	1,050.00										3		
Ink, Epson, genuine (C) T664, 70 ml	3	pieces	350.00	1,050.00										3		
Ink, Epson, genuine (M) T664, 70 ml	3	pieces	350.00	1,050.00										3		
Ink, Epson, genuine, (BK) T664, 70 ml	3	pieces	350.00	1,050.00										3		
Ink, Epson, genuine, (Y) T664, 70 ml	3	pieces	350.00	1,050.00										3		
Sub-Total				8,400.00												
Office Supplies																
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00												
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	4	tubes	220.00	880.00												
Chlorine Granules, 1kg/pack	2	packs	185.00	370.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Scrub Sponge, Heavy Duty	6	pcs	60.00	360.00										6		
Sub-Total				1,985.00												
Grand Total				15,545.00												

Prepared by:  **MILESA C. MARSADO**

Noted by:  **RUTH O. ESCASINAS**
Unit Head/Project Leader

Noted By:  **ALICIA M. FLORES**
Head, Budget Office

Date: 09/01/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies