

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0304-182794

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Office of the Director for Innovation**
 Project Code: **IO-2024-IA Fireside Chat**
 Purpose: **Centennial Celebration - Industry Fireside Chat**

Total Budget : **350,000.00**
 Funding : **STF**
 PPMP #: **163-1-831-2024-2-0-1**

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|---|----------|--------|-----------|-------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Awards & Tokens | | | | | | | | | | | | | | | | |
| Plaques, Glass Type | 16 | pc | 2,500.00 | 40,000.00 | | | 16 | | | | | | | | | |
| Sub-Total | | | | 40,000.00 | | | | | | | | | | | | |
| Food & Food Ingredients | | | | | | | | | | | | | | | | |
| Snacks AM | 180 | set | 80.00 | 14,400.00 | | | 180 | | | | | | | | | |
| Snacks PM | 180 | packs | 80.00 | 14,400.00 | | | 180 | | | | | | | | | |
| Assorted Coffee/Milk & Chocolate powder | 2 | packs | 2,200.00 | 4,400.00 | | | 2 | | | | | | | | | |
| Lunch (Buffet Style) Menu#2 | 180 | pcs | 250.00 | 45,000.00 | | | 180 | | | | | | | | | |
| Dinner | 16 | person | 250.00 | 4,000.00 | | | 16 | | | | | | | | | |
| Sub-Total | | | | 82,200.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Certificate Jacket | 30 | pc | 30.00 | 900.00 | | | 30 | | | | | | | | | |
| Sub-Total | | | | 900.00 | | | | | | | | | | | | |
| Grand Total | | | | 123,100.00 | | | | | | | | | | | | |

Prepared by: MARIA LOUELLA C. TAMBIS

Submitted by: ALAN B. LORETO
 Unit Head/Project Leader

{{-- Date: **03/04/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,

Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies