Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **Administrative Services Office**
CHARGED TO   **STF-CO**
Project, Programs and Activities(PPAs):

FULL-COLOR Digital Copier

PPMP #:   **PPMP-2025-061925-1248**
Project Code: **PY-ICT**

Specification:

- **Full-Color Digital Copier:** Network Printing, Color Scanning, and Network Fax
- **HyPAS Solution Platform Technology:** Enabled
- **Copy and Print Speed:** 30 copies per minute, A4
- **Display:** 7-inch Color Touch Screen Panel
- **Processor:** Dual Core 1.2 GHz processor
- **Warm-up Time:** 26 seconds or less
- **First Copy Out Time:** 8.5 seconds
- **Paper Size:** A6R up to Legal
- **Standard Memory:** 1GB, max. 3GB plus 128GB SSD as option
- **Paper Capacity:** 250-sheet cassette and 100-sheet multi-purpose tray
- **Document Processor:** Built-in 75-sheet Reversing Document Processor and Stackless Duplex Unit
- **Compatibility:** Windows, Macintosh, Linux, and Unix

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Equipment															
	Full-Color Digital Copier	1 unit	120,000.00	Public Bidding										1		
	Sub-Total		**120,000.00**													
	TOTAL BUDGET:		**120,000.00**													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____

WILMA B. GALLEGO

Submitted by: _____

For OIC **RYSAN C. GUINOCOR** 6/20/26
Unit Head/Project Leader

Date: 06/20/2025