

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



136-5-814-2021-11-0-2

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Office of the Vice President for Planning, Resource Generation & Auxiliary Services**
 Project Code: **Management Information System (MITHI 3.9M Savings as of October 2021)**
 Purpose: **For MIS office operations**

Total Budget : **80,000.00**
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Epson L6160 Black 001	30	btls	400.00	12,000.00												30
Epson L6160 Cyan 001	20	btls	350.00	7,000.00												20
Epson L6160 Magenta 001	20	btls	350.00	7,000.00												20
Epson L6160 Yellow 001	20	btls	350.00	7,000.00												20
Toner for Gestetner MP 2014D Copier	10	btls	2,500.00	25,000.00												10
HDMI to HDMI cable	2	piece	500.00	1,000.00												2
Sub-Total				59,000.00												
Office Supplies																
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	10	pack	56.00	560.00												10
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00												20
Pen, Sign, .5mm, Gel-type, Red	20	piece	35.00	700.00												20
Pen, Sign, .5mm, Gel-type, Black	20	piece	35.00	700.00												20
Hand Towel, Interfolded, 2 ply, 150 pulls	20	packs	125.00	2,500.00												20
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00												5
Pen, Permanent Marker, black, fine tip	10	pieces	60.00	600.00												10
Pen, Permanent Marker, blue, fine tip	10	pieces	60.00	600.00												10
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00												10
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00												10

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)	2	pcs	520.00	1,040.00												2
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	10	boxes	70.00	700.00												10
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	10	boxes	20.00	200.00												10
Stamp Pad, 4 x 2.75" (Purple)	2	pc	60.00	120.00												2
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00												5
Ink, for stamp pad, violet, 30mL, w/ applicator	5	btls	35.00	175.00												5
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	60.00	600.00												10
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00												5
Cleaner, Glass, 500mL, spray type, any scent	5	btls	200.00	1,000.00												5
Soap, Detergent, Powder, 1 kilo/pack, any scent	10	kl	105.00	1,050.00												10
Soap, Toilet, regular size	10	pieces	35.00	350.00												10
Laminating Film, A4, 100 shts/box, 250 microns	1	box	1,430.00	1,430.00												1
Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	20	pack	40.00	800.00												20
Correction Tape, 10 meters	20	pcs	32.00	640.00												20
Floor Mop with wooden handle, heavy duty	5	pcs	240.00	1,200.00												5
Computer/Paint Brush, 1.5"	15	piece	25.00	375.00												15
Plastic Straw Rope, Heavy Duty, at least 200m, Flat Film Packing Rope for Cardboard Boxes	3	pc	180.00	540.00												3
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	3	packs	500.00	1,500.00												3
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00												5
Sub-Total				20,835.00												
Grand Total				79,835.00												

Prepared by: _____

TONI MARC L. DARGANTES

Noted by: _____

DANIEL LESLIE S. TAN
Unit Head/Project Leader

Funds Available: _____

ALICIA M. FLORES
Head, Budget Office

Date: **12/02/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation