

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0807-135948

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024


Unit/Office/Dept/Div: **Graduate School**
 Project Code: **GS OFFICE USE**
 Purpose: **OFFICE USE**

Total Budget : **47,243.00**
 Funding : **GF-MOOE**
 PPMP #: **231-5-1609-2024-7-0-0**

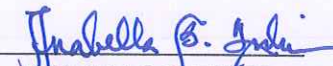
| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|---|----------|--------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Hardware | | | | | | | | | | | | | | | | |
| Bulb, LED, 20 Watts | 10 | pc | 400.00 | 4,000.00 | 10 | | | | | | | | | | | |
| Sub-Total | | | | 4,000.00 | | | | | | | | | | | | |
| IT Supplies and Equipment | | | | | | | | | | | | | | | | |
| Ink, Epson 003,Genuine Black 65mL | 20 | btl | 350.00 | 7,000.00 | 20 | | | | | | | | | | | |
| Sub-Total | | | | 7,000.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Air Freshener, Spray, at least 280mL, Lemon/Orange Scent | 5 | tubes | 220.00 | 1,100.00 | 5 | | | | | | | | | | | |
| Bathroom Deodorizer, with holder, at least 100g, any scent | 10 | pcs | 80.00 | 800.00 | 10 | | | | | | | | | | | |
| Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box | 5 | boxes | 20.00 | 100.00 | 5 | | | | | | | | | | | |
| Toilet Brush with Holder | 2 | set | 180.00 | 360.00 | 2 | | | | | | | | | | | |
| Soap, Dishwashing, Liquid, 250mL | 5 | btls | 150.00 | 750.00 | 5 | | | | | | | | | | | |
| Soap, Toilet, regular size | 5 | pieces | 35.00 | 175.00 | 5 | | | | | | | | | | | |
| Broom, Stick Broom, Tukog | 3 | pc | 40.00 | 120.00 | 3 | | | | | | | | | | | |
| Broom, Soft (Tambo), Large, Heavy Duty | 3 | pcs | 250.00 | 750.00 | 3 | | | | | | | | | | | |
| Staple Wire, #35 | 10 | boxes | 35.00 | 350.00 | 10 | | | | | | | | | | | |
| Specialty, board, long 8-1/2 x 13, 220 gsm, white, vellum, 10pcs/pack | 20 | pack | 85.00 | 1,700.00 | 20 | | | | | | | | | | | |
| Pen, Ball, blue | 20 | pieces | 10.00 | 200.00 | 20 | | | | | | | | | | | |
| Paper, Bond, A4, S-20, 70 gsm | 100 | reams | 253.00 | 25,300.00 | 100 | | | | | | | | | | | |

| General Description | Quantity | Unit | UnitCost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|--|----------|--------|----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Soap, Detergent, Powder, 1 kilo/pack, any scent | 3 | kl | 105.00 | 315.00 | 3 | | | | | | | | | | | |
| Tissue, Bathroom, 2 Ply, 12rolls/pack | 10 | pack | 204.00 | 2,040.00 | 10 | | | | | | | | | | | |
| Rags, large, good quality, size 24"x15", water absorbent | 6 | pcs | 40.00 | 240.00 | 6 | | | | | | | | | | | |
| Pen, Permanent Marker, black, broad tip | 5 | pieces | 60.00 | 300.00 | 5 | | | | | | | | | | | |
| Pen, Permanent Marker, blue, broad tip | 5 | pieces | 60.00 | 300.00 | 5 | | | | | | | | | | | |
| Multi-Insect Killer Spray, 250mL | 3 | tubes | 200.00 | 600.00 | 3 | | | | | | | | | | | |
| Cleaner, Glass, 500mL, spray type, any scent | 3 | btls | 200.00 | 600.00 | 3 | | | | | | | | | | | |
| Sub-Total | | | | 36,100.00 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| Grand Total | | | | 47,100.00 | | | | | | | | | | | | |

Prepared by:


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Date: 08/07/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies