



101-1-222-2021-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: Registrar's Office
Project Code: STF-REGISTRAR'S SERVICES

Total Budget : 339,060.00
Funding : STF

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electrical Supplies																
Bulb, LED, 18 watts, good quality	36	pieces	300.00	10,800.00		18	18									
Sub-Total				10,800.00												
Office Supplies and Materials																
Paper, Bond, A4, 80 gsm	50	ream	260.00	13,000.00		50		4								
Ring Binder, plastic, 1" black	4	pieces	13.00	52.00				4								
Ring Binder, plastic, 2" black	4	pieces	34.65	138.60				4								
Puncher, Heavy Duty, Tian Shou	2	pieces	98.00	196.00		2										
ID holder	2000	pcs	45.00	90,000.00		2000										
PVC Cover clear short	2	reams	550.00	1,100.00				2								
PVC Cover Clear long	2	reams	650.00	1,300.00				2								
Bookbinding w/n VSU library	20	piece	200.00	4,000.00												
Toner cartridge, (Kycocera copier)	4	pcs	8,800.00	35,200.00	4								20			
Brown envelope	200	pcs	15.00	3,000.00		100										
Envelope, Mailing ord long classic white S-20 10xx	3	boxes	170.00	510.00		3										
Sub-Total				148,496.60												
Grand Total				159,296.60												

Prepared by:

ARNULFO J. GALENZOGA

Noted by:

MARWEN A. CASTAÑEDA
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 07/30/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.