



10-5-823-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2021

Unit/Office/Dept/Div: **Department of Plant Breeding & Genetics**
 Project Code: **DPBG-2021**
 Purpose: **For the Department Use**

Total Budget : **175,000.00**
 Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Bulb, Incandescent, 50 watts	15	pieces	50.00	750.00	15											
Sub-Total				750.00												
Fuel & Lubricants																
Gasoline, Premium	60	liter	55.00	3,300.00	10	10	10	10	10	10						
Sub-Total				3,300.00												
Hardwares																
Raincoat, Jacket and Pants, Medium, Transparent	1	pair	125.00	125.00				1								
Hose, Garden, 5/8"Ø	50	meter	10.00	500.00	25			25								
Bulb, LED, 9W	15	piece	150.00	2,250.00	15											
Sub-Total				2,875.00												
IT Supplies and Equipment																
Desktop Computer (i3)	1	set	30,000.00	30,000.00	1											
Sub-Total				30,000.00												
Office Furniture & Fixture																
Executive Table	1	unit	25,000.00	25,000.00	1											
Conference Table	1	set	35,000.00	35,000.00	1											
Office chair, with arm rest	5	pc	5,000.00	25,000.00	5											
Sub-Total				85,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	115	reams	289.00	33,235.00	20	20	20	20	15	20						
Paper, Mimeo, WW, A4, S-18	10	reams	210.00	2,100.00		5			5							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Mimeo, GW, Short, S-18	10	reams	166.00	1,660.00			5			5						
Paper, Mimeo, GW, Long, S-18	10	reams	190.00	1,900.00	5			5								
Pen, Permanent Marker, blue, fine tip	25	pieces	60.00	1,500.00	5	5	5	5	5							
Pen, Whiteboard Marker, black	25	pieces	50.00	1,250.00	5	5	5		5	5						
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00		5			5							
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	5	boxes	13.00	65.00	5											
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	5	boxes	20.00	100.00	5											
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	30	10	30	10	10	10						
Sticky Note, 3 x 3, Yellow	3	pads	84.00	252.00	1	1		1								
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	2	pieces	368.00	736.00	1			1								
Duster, Feather	4	pcs	45.00	180.00	1	1		1	1							
Disinfectant Cleaner, multi-surface, scented	1	gal	300.00	300.00	1											
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00	2	2	2	2	2							
Ink, Refill, for Whiteboard Marker, Black, 30mL	5	btls	165.00	825.00	1	1	1	1	1							
Ink, Refill, for Whiteboard Marker, Blue, 30mL	5	btls	165.00	825.00	1	1	1	1	1							
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00	2	2	2	2	2							
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00	2	2	2	2	2							
Alcohol, Ethyl, 70% solution, 500mL	5	btls	125.00	625.00	1	1	1	1	1							
Pen, Ball, blue	30	pieces	10.00	300.00	5	5	5	5	5	5						
Cleaner, Glass, 500mL, any scent	5	btls	198.00	990.00	1	1		1	1	1						
Rag, (for cleaning & wiping)	20	pieces	5.00	100.00	5	5	5	5								
Toilet Brush with Holder	1	set	180.00	180.00	1											
Sub-Total				51,953.00												
Grand Total				173,878.00												

Prepared by: _____

ROMMEL M. GARRIDO

Noted by: _____

ROMMEL M. GARRIDO
Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO
Head, Budget Office

Date: **09/22/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies