



VISAYAS
STATE UNIVERSITY

RESEARCH
OFFICE

February 28, 2025

Dr. Bethlehem A. Ponce
Project Leader, DPSS
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Ponce**:

Herewith is the approved CY 2025 budget appropriation for your project entitled: **"Linguistic Assessment on the usage of Minamanwa Language of Mamanwa Migrants in Southern Leyte"** with project code: DPSS.FHSS.0125-0127.01 in the total amount of **P 50,000.00** charged to geonomics funding with the following breakdown:

MOOE CY 2025	
Project Code: DPSS.FHSS.0125-0127.01	
Supplies and Materials Expenses	25,000.00
Travelling Expenses	25,000.00
TOTAL	50,000.00

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Quarterly research progress reports. A brief research highlights for submission every 1st week of every quarter. This will serve as a reference for research updates/highlights for the University President's report to BOR during its quarterly meeting;
2. Annual research progress reports. As per ISO, DBM, CHED and ISO requirements. For submission every 4th week of January of the succeeding year;
3. Presentation of research highlights or papers during the Research In-house Review and Evaluation;
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation.
5. Presentation of paper in regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**);
6. Terminal report. For submission 3 months after completion of a research program/project;
7. Publish articles of significant research findings in indexed / peer-reviewed journals such as Scopus and WoS.

Thank you for your continued support and cooperation to the VSU's R & D Program.

RESEARCH OFFICE

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Page 1 of 2
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