



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1003-301124

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 02

☐ INDICATIVE ☒ FINAL

Fiscal Year: 2026

End-user or Implementing Unit: International Affairs and Relations

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
<b>Food and Services</b>											
Buffet-Style Meals (for Lunch or Dinner)	Goods	750 pax * 1	Small Value Procurement	No	01/2026	01/2026	02/2026	GF-MOOE	225,000.00	• Technical Specification	
Snacks	Goods	1250 pax * 2	Small Value Procurement	No	01/2026	01/2026	02/2026	GF-MOOE	100,000.00	• Technical Specification	
<b>Sub-Total</b>									<b>325,000.00</b>		
<b>TOTAL BUDGET:</b>									<b>325,000.00</b>		

\* Please see attached specification

Prepared by:

  
**MARK FLORENCE L. YGAÑA**

Job Order  
IAR

Date:

Oct. 03, 2025

Submitted by:


  
**HANZEL N. MEJIA**  
Assistant Professor IV  
DCE

Date:

October 3, 2025



Date Generated: 10/03/2025

  
ALICIA M. FLORES

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## SPECIFICATION

### 1. Buffet-Style Meals (for Lunch or Dinner)

- at least 1 serving of rice
- at least a combination of 2 main dishes of pork/beef/chicken/seafoods
- at least 1 serving of vegetables
- at least 1 serving of fruits or dessert
- at least 1 serving of drinks
- with complete basic catering set-up

### 2. Snacks

- one (1) serving of snacks
- one (1) serving of drinks
- packed in biodegradable materials