



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2022-0823-57208

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Office of the Director of NSTP/CWTS

Project Code: OFFICE OF THE DIRECTOR OF NSTP

Purpose: OFFICE OF THE DIRECTOR OF NSTP SUPPLIES

Total Budget : 40,503.87

Funding : GF-MOOE

PPMP #: 41-5-1493-2023-7-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Brother LC-539XL, Black	4	pc	470.00	1,880.00	4											
Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	5	pieces	1,080.24	5,401.20	5											
Master roll for DX-2430 copy printer, 100 cuts	5	pieces	1,960.00	9,800.00	5											
Computer Printer 3-in-1	1	unit	12,500.00	12,500.00	1											
Sub-Total				29,581.20												
Office Supplies																
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00	50											
Folder, File, Long, 14pts, White	50	piece	10.00	500.00	50											
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	150	packs	38.00	5,700.00	150											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5	pcs	100.00	500.00	5											
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1	pcs	1,500.00	1,500.00	1											
Staple Wire No. 35-5M Leg Length 6mm (1/4")	5	boxes	80.00	400.00	5											
Wall Clock	1	pc	800.00	800.00	1											
Sub-Total				10,900.00												
Grand Total				40,481.20												

Prepared by: MARLON V. DAMPIOS

Noted by: JOY A. BELLEN
Unit Head/Project Leader

Noted By: Alicia M. Flores
Head, Budget Office

Date: 08/23/2022