

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169379

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
 CY 2024

Unit/Office/Dept/Div: **Institute for Strategic Research & Development Studies**  
 Project Code: **101T 20201050-1.111**  
 Purpose: **To conduct project activities**

Total Budget : **1,869,704.00**  
 Funding : **TF**  
 PPMP #: **21-4-2636-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Accommodation</b>																
Hotel Accommodation_VSU TBI Trainings/Bootcamp/Workshop/MandE	2	day	1,500.00	3,000.00								2				
<b>Sub-Total</b>				<b>3,000.00</b>												
<b>Communication/Courier Services</b>																
Load Card	120	piece	330.00	39,600.00				30	30	30	30					
<b>Sub-Total</b>				<b>39,600.00</b>												
<b>Food &amp; Food Ingredients</b>																
Packed Meals for Lunch (200.00)	200	packs	200.00	40,000.00		30	30	30	30	30	30	20				
Snacks AM	200	set	80.00	16,000.00		30	30	30	30	30	30	20				
Snacks PM	200	packs	80.00	16,000.00		30	30	30	30	30	30	20				
Dinner (Buffet Style) Menu#1	30	pcs	300.00	9,000.00					10	10	10					
<b>Sub-Total</b>				<b>81,000.00</b>												
<b>Fuel &amp; Lubricants</b>																
Gasoline, Unleaded	150	L	85.00	12,750.00		20	20	20	20	20	25	25				
<b>Sub-Total</b>				<b>12,750.00</b>												
<b>Transportation</b>																
Plane and Boat Tickets	10	pcs	5,000.00	50,000.00						6		4				
<b>Sub-Total</b>				<b>50,000.00</b>												
<b>Grand Total</b>				<b>186,350.00</b>												

Prepared by: \_\_\_\_\_

**ANNA MOR M. AJOC**

Noted by: \_\_\_\_\_

**LILIAN B. NUÑEZ**  
Unit Head/Project Leader

Noted By: \_\_\_\_\_

**NICK FREDDY R. BELLO**  
Head, Accounting Office

Date: **01/15/2024**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies