

Original PMP  
 Revised (Changed items, same budget)  
 Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)**

CY 2022



Unit/Office/Dept/Div: **Office the of Head Income Generating Projects**  
 Project Code: **VSU Spring Water 2022**  
 Purpose: **For project use**

Total Budget : 100,000.00  
 Funding : **STF**  
 PMP #: **90-1-897-2022-10-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Ink, Epson, genuine (C) T664, 70 ml	3	pieces	350.00	1,050.00					3							
Ink, Epson, genuine (M) T664, 70 ml	3	pieces	350.00	1,050.00					3							
Ink, Epson, genuine, (BK) T664, 70 ml	3	pieces	350.00	1,050.00					3							
Ink, Epson, genuine, (Y) T664, 70 ml	3	pieces	350.00	1,050.00					3							
<b>Sub-Total</b>				<b>4,200.00</b>												
<b>Office Supplies</b>																
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	10	boxes	300.00	3,000.00					10							
Empty Water Bottle (5 gallon), round, blue	50	pc	190.00	9,500.00					50							
Soap, Dishwashing, Liquid, 250ml	50	btl	150.00	7,500.00					50							
Hand Towel, cloth, cotton, 12 pcs/pack	5	piece	258.00	1,290.00					5							
Umbrella Seal	60000	pc	0.50	30,000.00					60000							
Nozzle Cap	1000	pc	5.00	5,000.00					1000							
Non-Spill Sticker, Blue	60000	pc	0.50	30,000.00					60000							
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00					10							
Paper, Bond, Long, S-20, 70 gsm	20	reams	286.00	5,720.00					20							
Apron, Plastic, for Adult	10	pc	120.00	1,200.00					10							
<b>Sub-Total</b>				<b>95,740.00</b>												
<b>Grand Total</b>				<b>99,940.00</b>												

Prepared by:

941  
**MARVIN B. BANDALAN**

Noted by:

Argina M. Pomida  
**ARGINA M. POMIDA**  
Unit Head/Project Leader

Funds Available:

Alicia M. Flores  
**Alicia M. FLORES**  
Head, Budget Office

Date: 02/03/2022

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGF, Supplemental or Augmentation  
Note: Please make a separate PMP for each funding source.  
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies