

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0715-210549

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Procurement Office**

Project Code: **BAC 2024**

Purpose: **For Bids and Awards Committee use**


Total Budget : **100,000.00**

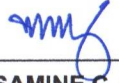
Funding : **GF-MOOE**

PPMP #: **PPMP-2024-071424-0274**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00									1			
Ink Tank Printer, Prints up to A3	1	unit	37,000.00	37,000.00									1			
Toner Cartridge Fuji Xerox DocuCentre S2011	1	pcs	4,300.00	4,300.00									1			
<b>Sub-Total</b>				<b>55,300.00</b>												
<b>Office Equipment</b>																
Coffee Maker, 12 Cups	1	unit	2,800.00	2,800.00									1			
<b>Sub-Total</b>				<b>2,800.00</b>												
<b>Office Supplies</b>																
Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 2", Long (Black)	30	pcs	100.00	3,000.00									30			
Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	50	pcs	140.00	7,000.00									50			
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	2	pcs	1,500.00	3,000.00									2			
CONTINGENCY FUND	1	lot	15,000.00	15,000.00									1			
White Board With Stand Set	1	pc	6,000.00	6,000.00									1			
<b>Sub-Total</b>				<b>34,000.00</b>												
<b>Office Supplies and General Merchandise Products</b>																
3D Build-Up Signage	1	lot	5,000.00	5,000.00									1			
<b>Sub-Total</b>				<b>5,000.00</b>												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Grand Total</b>				<b>97,100.00</b>												

Prepared by:   
**JESSAMINE C. ECLEO**

Submitted by:   
**JESSAMINE C. ECLEO**  
Unit Head/Project Leader

Date: **07/15/2024**

\*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies