

OFFICE OF THE PRESIDENT



Mr. Lovella Ampac
Finance Div.



FOR YOUR:

- | | |
|---|---|
| <input type="checkbox"/> Study | <input type="checkbox"/> Comment/Recommendation |
| <input type="checkbox"/> Appropriate Action | <input type="checkbox"/> Notation and Return |
| <input type="checkbox"/> Information | <input type="checkbox"/> Dissemination |

REMARKS:

Pls. comment on the
budget presented.

5/4/22

Re: budget I have comment on the

ff.

stage decor - cannot & solidarity night can
we lower these?

and also the dinner can we adjust
to 200 instead of 230? to comply
w/ cost ADM. ty.

Agree

EDGARDO E. TULIN
PRESIDENT

5.4.22

DATE

notes: the rest is ok.

OFFICE OF THE PRESIDENT



Ms. May Ann Palen
Head, Dept Stat

Code: 27536
return to OP
5/12/22

FOR YOUR:

- | | |
|---|---|
| <input type="checkbox"/> Study | <input type="checkbox"/> Comment/Recommendation |
| <input type="checkbox"/> Appropriate Action | <input type="checkbox"/> Notation and Return |
| <input type="checkbox"/> Information | <input type="checkbox"/> Dissemination |

REMARKS:

Adjust budget per Finance
office comments.

5/12/2022

Changed stage decoration budget to P3,000
and dinner for Solidarity Night to 200
per person. Thank you!

May Ann Palen
↑

Edgardo E. Tulin
EDGARDO E. TULIN
PRESIDENT

5.10.22
DATE



08 April 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte



Thru: **DR. ALLEN GLENNIE P. LAMBERT**
Executive Officer

Dear Dr. Tulin:

The International Course Programs (ICP) South Workshop will be hosted by VSU in collaboration with UHasselt on May 24-27, 2022. The speakers of this face-to-face event are Prof. Dr. Thomas Neyens and Prof. Dr. Olivier Thas of I-BioStat UHasselt in Belgium with lectures focusing on Spatial Statistics and Microbiome Data Analysis. To ensure the success of the said activity, we have composed the attached working committees.

We have also attached here the tentative program of activities as well as the Budget Plan for this event.

Thank you very much for your continual support to the Department of Statistics.

Respectfully yours,


MAY ANNE E. PALEN

Head, Department of Statistics

Recommending Approval:


BEATRIZ S. BELONIAS
VP for Academic Affairs

Approved:


EDGARDO E. TULIN
President

WORKING COMMITTEES FOR THE ICP SOUTH WORKSHOP

COMMITTEE			FUNCTIONS
A.	Accommodation		<ul style="list-style-type: none"> Coordinates with the In-Charge of VSU Apartelle, Cottages, Seafront Suites, Balay Alumni and ATI Dorm and Director's Cottage, for accommodation of guests, regents and participants Arranges room accommodations of guests, resource persons and participants
	Chair:	Ms. Magnolia Lao	
	Members:	Apartelle Staff	
		Ms. Monna Bengalan	
		Mr. Paulo Batidor	
B.	Food		<ul style="list-style-type: none"> Coordinates with the organizers for food menu and number of persons to be served Monitors and ensures quantity and quality food service
	Chair:	Ms. Josefina Larrosa	
	Co-chair:	Ms. Arrah Mae Godoy	
	Members:	VSU Pavilion Staff	
		Dr. Ana Marquiza Quilicot	
		Ms. Monna Bengalan	
		Mr. Paulo Batidor	
C.	Transportation		<ul style="list-style-type: none"> Organizes transportation requirements of guests and invited resource persons Ensures transport service availability on time as scheduled Ensures the reliable condition of the transportation vehicles
	Chair:	Engr. Marlon Burlas	
	Co-chair:	Mr. Vincent Paul Asilom	
	Members:	GSD Drivers	
		Dr. Norberto Milla, Jr.	
		Mr. Francis Espina	
D.	Token, Plaque, Certificates, and Workshop Kit		<ul style="list-style-type: none"> Prepares the participants' certificate of participation, certificate of appearance, ID's Prepares token for the resource persons Coordinates with the suppliers for the workshop kit Prepares the workshop kits
	Chair:	Dr. Allen Glennie Lambert	
	Co-chair:	Racquel of Techno Mart	
	Members:	Ms. Elmira Bañoc	
		Ms. May Ann Palen	
		Ms. Monna Bengalan	
E.	Program of Activities		<ul style="list-style-type: none"> Arrange the schedules of activities. Coordinates with the other committees for the smooth implementation of the activity Oversees the implementation of all the activities
	Chair	Mr. Paulo Batidor	
	Co-chair	Mr. Jade Vincent Membrebe	
	Members:	Dr. Norberto Milla, Jr.	
		Ms. May Ann Palen	
F.	Secretariat		<ul style="list-style-type: none"> Provides assistance to participants in relation to the activity Prepares attendance sheets Facilitates checking of attendance Distributes training kits to participants
	Chair:	Dr. Allen Glennie Lambert	
	Co-chair:	Ms. May Ann Palen	
	Members:	Ms. Monna Bengalan	
		Ms. Meralyn Lebante	

G. Health and Safety		<ul style="list-style-type: none"> Provides security. Provides health assistance during the activity.
Chair:	Dr. Elwin Jay Yu	
Co-chair:	Dr. Julius Abela	
Members:	Mr. Edilberto Gonzaga Jr.	
H. Venue Preparation and Restoration		<ul style="list-style-type: none"> Prepares the venue for the activity sessions Coordinates with the program committee on the arrangement of tables and chairs Decorates the stage Restores the hall after the completion of the activity
Chair:	Dr. Ma. Juliet Ceniza	
Co-chair:	Mr. Roden Troyo	
Members:	Ms. Elmira Bañoc	
	RDE Hall Staff	
	Mr. Edilberto Gonzaga Jr.	
	Mr. Francis Espina	
I. Lights, Sounds, and Led Wall Control		<ul style="list-style-type: none"> Provides quality and uninterrupted lights and sound system support for the venue Control and operates the LED Wall in the RDE Hall
Chair:	Engr. Marlon Burlas	
Co-chair:	Dr. Ulderico Alviola	
Members:	Mr. Jed Asaph Cortes	
	Electrical Services Staff	
	UIMC Staff	
J. Internet Connectivity		<ul style="list-style-type: none"> Provides quality and uninterrupted internet connection for the duration of the activity
Chair:	Engr. Sean Villagonzalo	
Co-chair:	Mr. Norman Villas	
Members:	Ms. May Ann Palen	
K. Multi-media Services and Campus Tour		<ul style="list-style-type: none"> Provides quality and uninterrupted multimedia support for the activity Coordinates with the different offices to be visited during the campus tour Provides tour guide for the campus tour
Chair:	Mr. Jed Asaph Cortes	
Co-chair:	Kim Kenneth Roca	
Members:	Media Team	
	Mr. Paulo Batidor	
L. Welcome Night		<ul style="list-style-type: none"> Receives guests, resource persons and participants upon arrival at the venue Prepares the program of activities for the Solidarity Night Identify ushers and usherettes for the activity
Chair:	Ms. May Ann Palen	
Co-chair:	Dr. Ana Marquiza Quilicot	
Members:	Dr. Charis Limbo	
	Mr. Raymund Igcasama	
	Ms. Frances Ann Santos	
M. University Exhibit		<ul style="list-style-type: none"> Coordinates with directors of different research centers for the exhibit
Chair:	Dr. Ana Marquiza Quilicot	
Co-chair:	Dr. Allen Glennie Lambert	
Members:	OVPREI Personnel	
	Ms. May Ann Palen	

ICP SOUTH WORKSHOP PROGRAM OF ACTIVITIES

Day 1: May 24, 2022

08:00 - 12:00	Arrival of Participants and Resource Speakers	Ushers/Secretariate
12:00 - 13:00	Lunch at Guest House	
13:00 - 13:30	Registration and Distribution of Training Kits	Secretariat
13:30 - 13:45	Invocation	AVP
13:45 - 13:50	Philippine National Anthem	AVP
13:50 - 14:10	Welcome Message	Dr. Edgardo E. Tulin VSU President
14:10 - 14:20	Introduction of Participants	Emcee
14:20 - 14:30	Introduction of Resource Speakers Dr. Olivier Thas Dr. Thomas Neyens	Dr. Ma. Theresa P. Loreto CAS Dean
14:30 - 14:45	Workshop Overview, Objectives, and Rules	Mr. Jade Vincent Q. Membrebe
14:45 - 15:00	Coffee Break	
15:00 - 16:00	Session 1: Introduction to Linear Models	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
16:00 - 17:00	Session 2: Introduction to Generalized Linear Models	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
18:00 - 19:00	Dinner	

Day 2: May 25, 2022

07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:30	Arrival of Participants and Resource Speakers	Secretariat
08:30 - 08:40	Invocation	AVP
08:40 - 09:00	Recapitulation	Participant
09:00 - 12:00	Session 3: Introduction to Spatial Statistics and Disease Mapping (Coffee Break at 09:45 - 10:00)	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 16:00	Session 4: Introduction to Analysis of Microbiome Data (Coffee Break at 14:45 - 15:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
16:00 - 16:30	VLIR-UOS and the Master of Statistics and Data Science Program	Jade Vincent Membrebe
16:30 - 17:00	ICP Talks	Ms. Mel Jean Estolano CLSU
18:00 - 19:00	Dinner	

Day 3: May 26, 2022

07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:30	Arrival of Participants and Resource Speakers	
08:30 - 08:40	Invocation	AVP
08:40 - 09:00	Recapitulation	Participant
09:00 - 10:30	Session 5: Topic TBA	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
10:30 - 10:45	Coffee Break	

10:45 - 12:00	Session 6: Topic TBA	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Session 7: Topic TBA	Prof. Dr. Olivier Thas I-BioStat, UHasselt
15:00 - 15:15	Coffee Break	
15:15 - 16:00	Session 8: Topic TBA	Prof. Dr. Olivier Thas I-BioStat, UHasselt
16:00 - 16:30	ICP Talk	TBA MSU-IIT
18:00 - 22:00	Solidarity Night	
Day 4: May 27, 2022		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:30	Arrival of Participants and Resource Speakers	
08:30 - 08:40	Invocation	AVP
08:40 - 09:00	Recapitulation	Participant
09:00 - 10:30	Workshop 1: Spatial Statistics and Disease Mapping	Prof. Dr. Thomas Neyens I-BioStat, UHasselt
10:30 - 10:45	Coffee Break	
10:45 - 12:15	Workshop 2: Analysis of Microbiome Data	Prof. Dr. Olivier Thas I-BioStat, UHasselt
12:15 - 13:00	Lunch	
13:00 - 13:30	Renewal and signing of MOU between VSU and UHasselt	
13:30 - 13:35	Presentation of Awards and Tokens to Participants and Resource Speakers	Dr. Edgardo E. Tulin VSU President Ms. May Ann E. Palen DepStat Head
13:35 - 13:45	Closing Remarks	Dr. Ana Marquiza Quilicot Head, International Affairs Office
13:45 - 13:50	VSU Hymn	AVP
13:50 - 14:00	Photo Opportunity	
14:00 - 15:00	Campus Tour (Snacks will be distributed during the tour) and Sending-Off of Participants	
15:00 - 17:00	Collaboration Meeting Between VSU and UHasselt at Guest House	

Emcee: Mr. Raymund M. Igcasama

ICP South Workshop Budget Plan (Revised)

Line No.	Item	Description	Quantity	Unit	Price	Total Cost	Source of Fund		Person/Unit In-charge	Remarks
							Fund			
1	Transportation	Total								
2		Tacloban (Fetch and Conduct)	80	Liter	100	8000	VSU	HELMU		
3		Campus & City Tour + FC w/in Can	20	Liter	100	2000				Hvundai Bus (with AC)
4		Per Diem (Tacloban FC)								Two (2) Tuvok
5		Meal	4	Person/Day	150	600				
6		Incidental	2	Person/Day	150	300				
7	Venue	Total				47050	VSU	RDE Office		
8		RDE Hall Rental								
9		Day 1	6	Hour	1000	6000				
10		Laborers	3	Person/Day	600	1800				
11		Day 2	9	Hour	1000	9000				
12		Day 3	14	Hour	1000	14000				
13		Laborers	3	Person/Day	600	1800				
14		Day 4	8	Hour	1000	8000				
15		Backdrop and Tarpaulins								
16		Backdrop (Stage)	150	ft^2	15	2250				
17		Tarpaulin (Main Gate)	40	ft^2	15	600				
18		Tarpaulin (RDE Entrance)	40	ft^2	15	600				
19		Stage Decoration (Event and Solidarity Night)				3000				
21	Food (Solidarity Night)	Total				13000	VSU	Guest House		
22		Dinner	65	Person	200	13000				Day 3: meat, sea food, pasta, veggies, drink, rice (1 dinner)
23	Tokens, Plaque, and Certificate	Total				5950	VSU	TechnoMart and DepStat		
24		Token	3	Piece	1000	3000				
25		Plaque	2	Piece	950	1900				
26		Certificates (Special Paper)	3	Pack	350	1050				
27	Accommodation	Total				38000	UHasselt	Apartelle		
28		Apartelle								
29		queen (3)(1 capacity)	1	Room/Night	1500	6000				Hot and cold shower available, Total cost covers 4 nights
30		king (2)(1 capacity)	2	Room/Night	1600	12800				Hot and cold shower available, Total cost covers 4 nights
31		dorm type (3)(4 capacity)	3	Room/Night	1,600	19200				Total cost covers 4 nights
32		Total				97650	UHasselt	Guest House		
33	Food	Guest House								
34		Breakfast	15	Person	230	10350				Days 2-4: beef, chicken, 2vegies, drink (3 breakfast)
35		Snacks (AM)	45	Person	80	10800				Days 2-4: 100 with brewed coffee (3 snacks)
36		Snacks (PM)	45	Person	80	14400				Days 1-4: 100 with brewed coffee (4 snacks)
37		Lunch	45	Person	230	41400				Days 1-4: beef, chicken, 2vegies, drink (4 lunch)
38		Dinner	45	Person	230	20700				Days 1-2: meat, sea food, pasta, veggies, drink, rice (2 dinner)
39		Dinner with DepSat & Uhassett	15	Persons	230	3450				Day 4: meat, sea food, pasta, veggies, drink, rice (1 dinner)
40		Total				15975	UHasselt	DepStat		
41		Notebook	45	Piece	40	1800				
42		Ballpen	45	Piece	15	675				
43		ID with holder	45	Piece	100	4500				Customized ID Holder

44		Tote Bag	45	Piece	200	9000				Customized with VSU and UHasselt Logo
45	Miscellaneous	Total				4700	UHasselt	DepStat		
46		Ink	1	Pack	1200	1200				
47		Special Paper	8	Pack	350	2800				
48		Bond Paper	2	Ream	350	700				
49	Total Cost					76900	VSU			
50	Total Cost					156325	UHasselt			
51	Grand Total					233225				
52	Note: Prices may change, subject to world price increase.									

Legend:

Budget c/o VSU

Budget c/o UHasselt