

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0925-224939

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2025**

*Handwritten signature and date: 9/25/24*

**END-USER/UNIT:** Annals of Tropical Research Office

**CHARGED TO** GF-MOOE

**Project, Programs and Activities(PPAs):**

Office Use, website maintenance and making tables and cabinets

**PPMP #:** PPMP-2025-092424-0054

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Construction and Electrical Supplies</b>															
	wood primer, cast	1 gal	1,600.00	NP - Small Value Procurement	1											
	Paint, TTC, Raw Sienna, Latex	6 cans	480.00	NP - Small Value Procurement	6											
	Paint, TTC, Raw Sienna, Oil-Based, 1/4 liter per can	2 cans	240.00	NP - Small Value Procurement		2										
	Tinting Color Burnt Umber Latex	2 cans	240.00	NP - Small Value Procurement		2										
	<b>Sub-Total</b>		<b>2,560.00</b>													
	<b>Hardware</b>															
	Plywood, Ordinary, 3/4"(thickness) x 4' x 8'	5 piece	7,250.00	NP - Small Value Procurement	5											
	Nails, Finishing, 2"	5 kl	450.00	NP - Small Value Procurement	5											



Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Abrasive Paper, Sand Paper Grit #120, 9" x 11"	5 sheet	150.00	NP - Small Value Procurement	5											
	<b>Sub-Total</b>		<b>7,850.00</b>													
	<b>IT Supplies and Equipment</b>															
	Computer Printer 3-in-1	1 unit	12,500.00	Public Bidding				1								
	Website Annual (DOI) Renewal	1 unit	20,000.00	Direct Contracting	1											
	Website Annual Renewal	1 unit	60,000.00	Direct Contracting	1											
	<b>Sub-Total</b>		<b>92,500.00</b>													
	<b>Office Furniture &amp; Fixture</b>															
	Office Chair, High Back, with Lumbar support (Ergonomic)	1 unit	6,000.00	Public Bidding	1											
	Hudson, top coat	1 liter	550.00	NP - Small Value Procurement	1											
	<b>Sub-Total</b>		<b>6,550.00</b>													
	<b>Office Supplies</b>															
	Staple Wire, #35	10 boxes	350.00	Public Bidding				10								
	Paper, Bond, A4, S-24, 80 gsm	20 reams	5,780.00	Public Bidding				20								
	Paper, Bond, Long, S-24, 80 gsm	20 reams	6,560.00	Public Bidding				20								
	Alcohol, Ethyl, 70% solution, 1 gallon	2 gallons	1,200.00	Public Bidding				2								
	<b>Sub-Total</b>		<b>13,890.00</b>													
<b>TOTAL BUDGET:</b>			<b>123,350.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: \_\_\_\_\_

KIMBERLY V. CAINGCOY

Submitted by: \_\_\_\_\_

HARVIE P. PORTUGALIZA  
Unit Head/Project Leader

Date: 09/25/2024