133-2-null-2021-0-2

Republic of the Philippines
**VISAYAS STATE UNIVERSITY**
Visca, Baybay City, Leyte

☑ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

# PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Office of the Vice President for the Student Affairs and Services
Project Code: OVPSAS GF-2021

Total Budget : 25,000.00
Funding : GF

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantites) | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| ***Computer Supplies*** | | | | | | | | | | | | | | | | |
| Computer Printer, All-in-One/Multifunction Colored-Ink Tank | 1 | unit | 11,000.00 | 11,000.00 | 1 | | | | | | | | | | | |
| Speaker, Creative Sound Blaster SBS250 OEM, Black | 1 | unit | 1,270.00 | 1,270.00 | 1 | | | | | | | | | | | |
| ***Sub-Total*** | | | | **12,270.00** | | | | | | | | | | | | |
| ***Office Supplies and Materials*** | | | | | | | | | | | | | | | | |
| Correction Tape, roller type, film based, 6m min length | 10 | pieces | 35.00 | 350.00 | 5 | 5 | | | | | | | | | | |
| Photo Paper, Glossy, A4, 200 gsm | 10 | pack | 50.60 | 506.00 | 5 | 5 | | | | | | | | | | |
| Pen, Sign Refill, My Gel, 0.5, blue | 50 | pieces | 20.00 | 1,000.00 | 20 | 20 | 10 | | | | | | | | | |
| Filing Cabinet, steel, 4 drawers | 1 | unit | 4,000.00 | 4,000.00 | 1 | | | | | | | | | | | |
| Paper, Book, A4 size, 80 gsm, Double A | 5 | reams | 234.00 | 1,170.00 | 3 | 2 | | | | | | | | | | |
| Calculator, Electronic Canon WS-112H, LCD display 12digits 2-way power | 2 | unit | 150.20 | 300.40 | 2 | | | | | | | | | | | |
| Pen, Whiteboard Marker Pilot blue | 5 | pieces | 50.00 | 250.00 | 2 | 2 | 1 | | | | | | | | | |
| Tape, Transparent 1" x 50m, good quality | 10 | rolls | 15.15 | 151.50 | 5 | 5 | | | | | | | | | | |
| Tape Dispenser HD for 1tape UK | 1 | pieces | 300.00 | 300.00 | 1 | | | | | | | | | | | |
| Puncher, #10 | 1 | pieces | 155.00 | 155.00 | 1 | | | | | | | | | | | |
| Corkboard, 48" x 24" x | 1 | pieces | 460.00 | 460.00 | 1 | | | | | | | | | | | |
| Calculator, Electronic Casio MX-12v LCD Display 12 digits two-way power | 1 | pieces | 193.80 | 193.80 | 1 | | | | | | | | | | | |
| Book, Record 300 pp w/Official Record Book printing | 2 | pieces | 73.80 | 147.60 | 1 | 1 | | | | | | | | | | |
| ***Sub-Total*** | | | | **8,984.30** | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| ***Grand Total*** | | | | **21,254.30** | | | | | | | | | | | | |