

Budget Office
Administration Building

Visca, Baybay City, Leyte, PHILIPPINES

Telefax: +63 53 563 7189

Email: myrna.pancito@vsu.edu.ph

Website: www.vsu.edu.ph

February 6, 2020

ADVICE OF SUB-ALLOTMENT FY 2020

GENERAL ADMINISTRATION AND SUPPORT SERVICES

Accounting Office (AO)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the department/office heads and center directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies Travel

Fuel R&M

Semi-Expendable

TOTAL

98,407.26

GASS

25,705.65 19,415.32

2.268.15

4,203.63

150,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles. PR's pertaining to 2020 were already forwarded to BAC 1, hence there is no need to prepare another PR.

Prepared By:

W(m)∕ YRNA S. PANCI

Head, Budget Office

Noted:

LOUELLA C. AMPAC Director of Finance

Lohan-auga

Vision: A globally competitive university for science, technology, and environmental conservation

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

FM-BUD-01

Rev.: 00

07-16-2019

Page 1 of 1

Control Number: 10-47