

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-1223-83860

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

Unit/Office/Dept/Div: **Office of the Head for Planning**

Project Code: **Project of the Risk Manager (Office Equipment)**

Purpose: **for the usage of the Risk Manager's office**

Total Budget : **75,000.00**

Funding : **STF**

PPMP #: **191-1-2643-2022-11-0-1**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	1	sets	49,000.00	49,000.00	1											
Printer, Ink tank system, 3-in-1	1	piece	12,000.00	12,000.00	1											
Webcam, QHD 2k (2560 x 1440)	1	pc	3,000.00	3,000.00	1											
Headset with Noise Cancelling Mic	1	unit	1,800.00	1,800.00	1											
Sub-Total				65,800.00												
Office Furniture & Fixture																
Office Chair, High Back, with Lumbar support (Ergonomic)	1	unit	6,000.00	6,000.00	1											
Sub-Total				6,000.00												
Office Supplies and General Merchandise Products																
Scissors, 8" heavy duty, good quality	2	pieces	75.00	150.00	2											
Paper towel, interfolded, 2 ply, approx. 150 pulls per pack	11	packs	80.00	880.00	11											
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00	5											
Gel Ink Sign Pen 0.5, blue	25	pcs	25.00	625.00	25											
Desk Tray, Metal, Double, Black, Dimension: approx. 18 x 25 x 38cm	1	pcs	500.00	500.00	1											
Sub-Total				3,175.00												
Grand Total				74,975.00												

Prepared by: _____

CHRISTOPHER IVAN P. FLORES

Noted by: _____

TONI MARC L. DARGANTES
Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES
Head, Budget Office

Date: 12/23/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies