

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0824-57491

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **College of Engineering and Technology**
 Project Code: **Office of the Dean-CET**
 Purpose: **For the operation of the college**

Total Budget : **127,833.34**
 Funding : **GF-MOOE**
 PPMP #: **33-5-786-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Paint, TTC, Lamp Black, Oil-Based, 1/4 liter per can	5	cans	100.00	500.00			5									
Doorknob, excellent quality	3	pcs	1,100.00	3,300.00			3									
Paint, Roller Cotton, 4"	6	pcs	80.00	480.00			6									
Sub-Total				4,280.00												
Fuel & Lubricants																
Gasoline, (Unleaded)	78	L	85.00	6,630.00	78											
Sub-Total				6,630.00												
Hardwares																
LED Bulb, 9 watts, warm white, 220-240V	20	pc	200.00	4,000.00	20											
Roof Sealant, All-Purpose, 1L/can	3	cans	540.00	1,620.00			3									
Wood glue	3	kl	450.00	1,350.00			3									
Paint Brush, 2-1/2"	10	pcs	85.00	850.00			10									
Abrasive Paper, Sand Paper Grit #120, 9" x 11"	21	sheet	30.00	630.00			21									
Sub-Total				8,450.00												
IT Supplies and Equipment																
HDMI to HDMI cable, 20 meters	2	pcs	1,500.00	3,000.00	2											
RJ-45 Connector for CAT5 CAT6 Cables	100	pcs	10.00	1,000.00	100											
1TB, Hard disk Drive, 7200rpm, for desktop	1	piece	3,000.00	3,000.00	1											
Sub-Total				7,000.00												
Office Equipment																
Portable Trolley Speaker	1	pc	8,000.00	8,000.00	1											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dish Dryer and Sterilizer	1	unit	11,500.00	11,500.00	1											
Refrigerator- at least 6.0 cu.ft. (Two-door)	1	pc	14,990.00	14,990.00	1											
Sub-Total				34,490.00												
Office Supplies																
Folder, Sliding, Plastic, w/ Binder, A4, Transparent	36	piece	10.00	360.00			36									
Paper, Bond, A3, S-24, 80 gsm	5	reams	580.00	2,900.00			5									
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	100											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	6	pack	115.00	690.00	6											
Wireless Microphone	1	set	5,500.00	5,500.00	1											
Cable Tie, 8", 100 pcs/pack	3	packs	110.00	330.00			3									
Thumb Tacks, Small Box	12	boxes	12.00	144.00				12								
Kitchen paper towel	12	pack	45.00	540.00	12											
First Aid Box or Medicine Cabinet	2	pc	800.00	1,600.00			2									
Toilet Bowl Cleaner, at least 1 gallon	2	gal	395.00	790.00			2									
Certificate Holder (A4)	12	pcs	64.00	768.00	12											
Mouse Pad, Rubber	5	pad	250.00	1,250.00	5											
Storage box, Plastic, 187L	5	pc	900.00	4,500.00	5											
Envelope, Mailing, white, long, 500pcs/box	1	box of 50's	395.00	395.00	1											
Envelope, Expanding, with garter tie, golden yellow, short	24	pc	11.00	264.00			24									
Fastener, Paper, plastic, 50 sets/box	12	boxes	38.00	456.00	12											
Acetate, transparent, guage #8, approx. 50m/roll	1	rolls	2,940.00	2,940.00				1								
Soap, hand, liquid, 250 ml	6	btls	135.00	810.00	6											
Soap, Detergent, Liquid, 1 gal, any scent	5	gal	350.00	1,750.00			5									
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	12	pack	40.00	480.00	12											
STICKY NOTES 2 X 3 ASSORTED COLORS	6	pad	79.00	474.00	6											
Disinfectant Cleaner, multi-surface, scented	3	gal	420.00	1,260.00			3									
Disinfectant Spray, 170g	12	can	280.00	3,360.00			12									
Soap, Dishwashing, Liquid, 250mL	12	btls	150.00	1,800.00	12											
Steel Cabinet, 4 drawers with lock, vertical, black	2	unit	11,000.00	22,000.00	2											
Guntucker, 6-14mm, heavy duty	2	pcs	2,500.00	5,000.00		2										

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Staple wire, 26/6, leg length 6mm, 5000 staples	12	boxes	60.00	720.00	12											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (JUMBO)	12	pc	150.00	1,800.00	12											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	12	pcs	100.00	1,200.00	12											
Pen, Sign, .5mm, Gel-type, Blue	12	piece	35.00	420.00	12											
Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	12	pieces	90.00	1,080.00	12											
Envelope, Expanding, Plastic, Accordion file, w/ 12 pockets, w/ handle (Long)	1	pcs	396.00	396.00	1											
Sub-Total				66,977.00												
Grand Total				127,827.00												

Prepared by: _____

MICHELLE A. BORLEO

Noted by: _____

JANNET C. BENCURE

Unit Head/Project Leader

Noted By: _____

ALICIA M. FLORES

Head, Budget Office

Date: **08/24/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies