

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



101-1-222-2022-7-0-1

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Registrar's Office**

Project Code: **STF-REGISTRAR'S SERVICES**

Purpose: **For office use**

Total Budget : **370,000.00**

Funding : **STF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Diesel	70	liters	50.00	3,500.00					70							
Sub-Total				3,500.00												
Hardware																
Bulb, LED, 20 Watts	30	pc	150.00	4,500.00												
Fluorescent Tube, 40 watts	12	pc	300.00	3,600.00												
LED T5 Tubelight	12	pcs	300.00	3,600.00												
Sub-Total				11,700.00												
IT Supplies and Equipment																
ATX Power Supply (500W)	3	pieces	980.00	2,940.00	3											
Electric Paper Shredder	2	unit	40,000.00	80,000.00	2											
Toner, TK-479, for Kyocera FS-6525 / 6025 / 6530	6	pcs	10,560.00	63,360.00	6											
Sub-Total				146,300.00												
Labor Services																
Binding of books (gradesheets, Form 12, official list & other important documents)	20	pcs	200.00	4,000.00									20			
Sub-Total				4,000.00												
Office Supplies																
ID holder	1000	pcs	45.00	45,000.00		1000										
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											
Folder, Pressboard, US, Green, Short	50	pcs	29.00	1,450.00	50											
Cartolina, US, Gold, at least 160gsm	100	pcs	14.00	1,400.00	100											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Freon gas R22 (for air-con)	2	kgs	430.00	860.00	2											
Sub-Total				63,160.00												
Grand Total				228,660.00												

Prepared by:

ARNULFO T. GALENZOGA

Noted by:

MARWEN A. CASTAÑEDA
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **08/31/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies