

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0831-58636

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2023**

Unit/Office/Dept/Div: **Office of the Head of the Continuing Professional Development**  
 Project Code: **CPDE 2023**  
 Purpose: **Office Use**

Total Budget : **50,000.00**  
 Funding : **GF-MOOE**  
 PPMP #: **137-5-815-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Laptop 14" (i3)	1	unit	33,000.00	33,000.00	1											
<b>Sub-Total</b>				<b>33,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00	10											
Paper, Parchment, A4, cream, 100 sheets/pack	4	pack	500.00	2,000.00	4											
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	10											
<b>Sub-Total</b>				<b>4,880.00</b>												
<b>Grand Total</b>				<b>37,880.00</b>												

Prepared by: Angelica P. Baldos  
**ANGELICA P. BALDOS**

Noted by: Angelica P. Baldos  
**ANGELICA P. BALDOS**  
 Unit Head/Project Leader

Noted By: Alicia M. Flores  
**ALICIA M. FLORES**  
 Head, Budget Office

Date: **09/02/2022**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies