

☒ Original PMP☐ Revised (Changed items, same budget)☐ Supplemental



PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)

CY 2022

Unit/Office/Dept/Div: Office of the Vice President for Research, Extension and Innovation  
Project Code: 20201050-1.105.4  
Purpose: Training and Workshop on Nov. 23-25 and December 9, 2022

Total Budget : 260,000.00  
Funding : TF  
PMP #: 152-4-2114-2022-10-0-2



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accommodation																
Accommodation (November 22-25, 2022)	2	unit	1,200.00	2,400.00											2	
Accommodation for November 22-24, 2022	2	unit	2,000.00	4,000.00											2	
Accommodation for December 20, 2022	5	unit	2,400.00	12,000.00												5
Sub-Total				18,400.00												
Food & Food Ingredients																
Meals (Dinner) 230.00	110	packs	230.00	25,300.00											90	20
Meals (Breakfast) Buffet Style (150.00)	165	packs	150.00	24,750.00											105	60
Meals (Lunch) 230.00	165	packs	230.00	37,950.00											105	60
Snacks AM (50.00)	165	set	50.00	8,250.00											105	60
Snacks PM (50.00)	165	packs	50.00	8,250.00											105	60
Sub-Total				104,500.00												
Printing Services																
Polo shirt with embroidered logos	40	pcs	350.00	14,000.00											40	
Sub-Total				14,000.00												
Grand Total				136,900.00												

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Date: 11/03/2022

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

46: Please make a separate PPM for each funding source.  
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies