



14-5-457-2021-9-0-3



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Horticulture
Project Code: A.III.b.1-2021
Purpose: Office supplies

Total Budget : 95,000.00
Funding : GF- MOOE

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardwares																
Shovel, Tempered steel round pointed end	11	piece	250.00	2,750.00	11											
Grass cutter	1	pc	20,000.00	20,000.00	1											
Sub-Total				22,750.00												
IT Supplies and Equipment																
Desktop Computer (i5)	1	unit	45,000.00	45,000.00	1											
Printer, computer, continuous ink system, 4-in-1 (Print, Scan, Xerox copy, Fax with ADF)	1	unit	13,500.00	13,500.00	1											
Sub-Total				58,500.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	30	reams	253.00	7,590.00	30											
Specialty Paper, long, 8-1/2 x 13, 220gsm, color: light blue (10pcs/pack)	6	pack	65.00	390.00	6											
Paper, Bond, Long, S-20, 70 gsm	20	reams	286.00	5,720.00	20											
Sub-Total				13,700.00												
Grand Total				94,950.00												

Prepared by: RSR**ROSARIO A. SALAS**Noted by: RSR**ROSARIO A. SALAS**

Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO

Head, Budget Office

Date: 10/08/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation