

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0526-34849

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Head of Records and Archives**

Project Code: **OHRA-2022a**

Purpose: **For Office Use**

Total Budget : **5,000.00**

Funding : **STF**

PPMP #: **134-1-340-2022-4-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Hardwares</b>																
Freon R410A	3	kgs	700.00	2,100.00						3						
Shovel, Tempered steel round pointed end	1	piece	370.00	370.00							1					
Raincoat, Jacket and Pants, Large, Transparent	1	pair	500.00	500.00							1					
Cable Tie, 4" x 250mm, 100pcs/pack	1	pack	150.00	150.00							1					
Heavy Duty Storage Box, 35L	1	pieces	300.00	300.00							1					
Padlock, 50mm	1	piece	210.00	210.00							1					
<b>Sub-Total</b>				<b>3,630.00</b>												
<b>Office Supplies</b>																
Book Ends, Metal, Big (approx. 13x15x25cm), at least 400g	2	pair	162.00	324.00						2						
Mouse Pad, Rubber	1	pad	250.00	250.00						1						
5-Tier File Rack Metal Mesh Stackable Letter Tray Scratch-Resistant Magazine Letter Paper Document Home Office Desk Supplies	1	unit	400.00	400.00						1						
<b>Sub-Total</b>				<b>974.00</b>												
<b>Grand Total</b>				<b>4,604.00</b>												

Prepared by:

**MARIA ROBERTA S. MIRAFLOR**

Noted by:

**MARIA ROBERTA S. MIRAFLOR**  
 Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
 Head, Budget Office

Date: **05/26/2022**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies