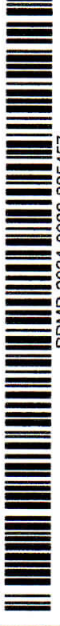




Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0926-225457

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2025

*Handwritten signature and date: 9/26/24*

END-USER/UNIT: **Institute of Tropical Ecology & Envi. Mgmt.**

PPMP #: **PPMP-2025-092624-0617**

CHARGED TO **GF-MOOE**

Project, Programs and Activities (PPAs):

1. Maintenance and Other Operating Expenses
2. Training and Seminars
3. Travelling Expenses

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Food &amp; Food Ingredients</b>															
	Packed Meals (Lunch) Menu#4	10 pack	2,000.00	NP - Small Value Procurement							10					
	Packed Meals (Lunch) Menu#5	10 pack	2,000.00	NP - Small Value Procurement							10					
	Packed Meals (Lunch) Menu#6	10 pack	2,000.00	NP - Small Value Procurement			10									
	Packed Meals (Lunch) Menu#7	10 pack	2,000.00	NP - Small Value Procurement			10									
	Packed Meals (Lunch) Menu#8	10 pack	2,000.00	NP - Small Value Procurement				10								
	Packed Meals (Lunch) Menu#10	10 pack	2,000.00	NP - Small Value Procurement				10								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Snacks AM (80.00)	60 packs	4,800.00	NP - Small Value Procurement			20	20			20					
	Snacks PM (80.00)	60 packs	4,800.00	NP - Small Value Procurement			20	20			20					
	<b>Sub-Total</b>		<b>21,600.00</b>													
	<b>Fuel &amp; Lubricants</b>															
	Gasoline, (Unleaded)	70 L	5,950.00	NP - Small Value Procurement	20			20			20			10		
	<b>Sub-Total</b>		<b>5,950.00</b>													
	<b>IT Supplies and Equipment</b>															
	Ink, Epson 003, Genuine Black 65mL	1 btl	350.00	NP - Small Value Procurement		1										
	Ink, EPSON 003, Genuine Cyan 65mL	1 btl	350.00	NP - Small Value Procurement		1										
	Ink, EPSON 003, Genuine Magenta 65mL	1 btl	350.00	NP - Small Value Procurement		1										
	Ink, EPSON 003, Genuine Yellow 65mL	1 btl	350.00	NP - Small Value Procurement		1										
	Laptop	1 unit	35,000.00	NP - Small Value Procurement		1										
	2.5" Internal Solid State Drive (SSD)	2 pcs	5,000.00	NP - Small Value Procurement		2										
	<b>Sub-Total</b>		<b>41,400.00</b>													
	<b>Laboratory Equipment</b>															
	Fin Strap (for Scuba Diving)	3 pcs	900.00	NP - Small Value Procurement		3										
	<b>Sub-Total</b>		<b>900.00</b>													
	<b>Laboratory Supplies</b>															



Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Scuba Diving O-ring Kit	1 set	900.00	NP - Small Value Procurement		1										
	Scuba Tank Valve Seat	3 pc	1,500.00	NP - Small Value Procurement		3										
	Compressor Fan Belt (for Air Compressor)	1 pc	1,500.00	NP - Small Value Procurement		1										
	<b>Sub-Total</b>		<b>3,900.00</b>													
	<b>Office Supplies</b>															
	Paper, Bond, A4, S-24, 80 gsm	2 reams	578.00	NP - Small Value Procurement		2										
	Tissue, Bathroom, 2 Ply, 12rolls/pack	3 pack	612.00	NP - Small Value Procurement		3										
	<b>Sub-Total</b>		<b>1,190.00</b>													
	<b>TOTAL BUDGET:</b>		<b>74,940.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPM/P

Prepared by:

  
SHAIRA B. MANAPSAI

Submitted by:



SENONA A. CESAR  
Unit Head/Project Leader

Date: 09/26/2024