

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

*Budget*

SCAN HERE



PPMP-2024-1002-227239

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2025

END-  
 USER/UNIT: College of Education

CHARGED TO ~~GE-MOOE~~ *STF*

PPMP #: PPMP-2025-092624-0636  
 LABSHARE  
 Project Code: COLLEGE OF EDUCATION 2025

Project, Programs and Activities(PPAs):  
 FOR COLLEGE OFFICE EQUIPMENT AND MATERIALS

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Accommodation</b>															
	hotel accommodation for the resource person	3 room	6,000.00	Public Bidding	3											
	<b>Sub-Total</b>		<b>6,000.00</b>													
	<b>Awards &amp; Tokens</b>															
	token	4 set	2,000.00	Public Bidding	4											
	<b>Sub-Total</b>		<b>2,000.00</b>													
	<b>Communication/Courier Services</b>															
	E-load card, Smart	12 piece	3,960.00	Public Bidding	1	1	1	1	1	1	1	1	1	1	1	1
	<b>Sub-Total</b>		<b>3,960.00</b>													
	<b>Food &amp; Food Ingredients</b>															
	Snacks AM (#1)	30 packs	2,400.00	Public Bidding	30											
	Snacks (PM)	30 person	2,400.00	Public Bidding	30											
	Snacks AM	30 set	2,400.00	Public Bidding	30											
	Snacks PM	30 packs	2,400.00	Public Bidding	30											
	Snacks PM (#9)	30 pack	2,400.00	Public Bidding	30											
	Snacks AM (#3)	30 packs	2,400.00	Public Bidding	30											
	Snacks AM (#4)	80 packs	6,400.00	Public Bidding	80											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Snacks PM (#4)	80 packs	6,400.00	Public Bidding	80											
	Lunch Buffet Style	80 person	20,000.00	Public Bidding	80											
	Breakfast (Buffet Style) #5	4 pcs	600.00	Public Bidding	4											
	Lunch (Buffet Style) Menu#2	4 pcs	1,000.00	Public Bidding	4											
	Meals (Dinner) Buffer Style Menu #3	4 pc	800.00	Public Bidding	4											
	Snacks AM (#12)	4 person	320.00	Public Bidding	4											
	Snacks PM (#10)	4 person	320.00	Public Bidding	4											
	Snacks AM (80.00)	120 packs	9,600.00	Public Bidding	120											
	<b>Sub-Total</b>		<b>59,840.00</b>													
	<b>Fuel &amp; Lubricants</b>															
	Diesel Fuel	254 L	17,780.00	Public Bidding	254											
	<b>Sub-Total</b>		<b>17,780.00</b>													
	<b>IT Supplies and Equipment</b>															
	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	2 unit	42,000.00	Public Bidding	2											
	Desktop Computer (i3, 11th Gen) (Assembled)	2 set	80,000.00	Public Bidding	2											
	<b>Sub-Total</b>		<b>122,000.00</b>													
	<b>Trainings</b>															
	RDE Hall Rental	56 hour	56,000.00	Public Bidding	56											
	Stage Decoration	5 lot	30,000.00	Public Bidding	5											
	<b>Sub-Total</b>		<b>86,000.00</b>													
	<b>Transportation</b>															
	Roundtrip Airfare	2 person	20,000.00	Public Bidding	2											
	<b>Sub-Total</b>		<b>20,000.00</b>													
	<b>TOTAL BUDGET:</b>		<b>317,580.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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Submitted by:

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Unit Head/Project Leader

