

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				35,490.00												
Office Furniture & Fixture																
Slim Drawer (5layers)	1	pc	1,500.00	1,500.00					1							
Sub-Total				1,500.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00					20							
Tape, Double Sided, 3/4" x 10m	20	rolls	26.00	520.00					20							
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	4	pcs	300.00	1,200.00					4							
Floor Mop with wooden handle, heavy duty	2	pcs	240.00	480.00					2							
Dust pan, plastic, stand-up handle, large	2	pc	140.00	280.00					2							
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00					10							
Ink, Refill, for Whiteboard Marker, Black, 30mL	3	btl	165.00	495.00					3							
Soap, Dishwashing, Liquid, 250mL	8	btl	150.00	1,200.00					8							
Soap, Detergent, Liquid, 1 gal, any scent	2	gal	350.00	700.00					2							
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	10	pack	56.00	560.00					10							
Foil, Aluminum, 7m x 30cm (approx. 130g)	5	boxes	150.00	750.00					5							
Multi-purpose Plastic Utility Tray	10	pcs	50.00	500.00					10							
Clear Plastic Wrap 100 square feet, 30Mx30cm	10	rolls	100.00	1,000.00					10							
Transparent Ziplock Bags (14 x 20cm)	10	bags	150.00	1,500.00					10							
Sub-Total				15,465.00												
Grand Total				531,452.00												

Prepared by:


JOHN ANDRE B. LAO
 Science Research Assistant

Noted by:


REV RHIZZA L. AURE
 Unit Head/Project Leader

Funds Available:


MYRNA S. PANCITO
 Head, Budget Office

Date: 06/04/2021

Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
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Scalpel Handle	2	pcs	70.00	140.00					2							
Scalpel Blade	1	box	280.00	280.00					1							
Lemongrass Essential Oil	1	btl	2,000.00	2,000.00					1							
Green 0.1 um Fluorescent Polystyrene microspheres	1	btl	10,000.00	10,000.00					1							
Lemongrass Oil, 15mL	1	btl	2,000.00	2,000.00					1							
Dessicator, Glass	1	pc	14,000.00	14,000.00					1							
Digital Thermostatic Water Bath	1	pc	14,900.00	14,900.00					1							
Laboratory Hot Plate Magnetic Stirrer, 1L, 0-1600 RPM	1	pc	14,500.00	14,500.00					1							
Automatic Oil Press Extractor Machine (2L)	1	pc	14,950.00	14,950.00					1							
1.0 um (polystyrene microspheres)	1	pc	7,000.00	7,000.00					1							
Lab Gown Long Sleeves L	5	pcs	500.00	2,500.00					5							
Stainless Steel Laboratory Microspatula	2	pieces	150.00	300.00					2							
Amber Glass Bottles with Dropper (100ml)	10	btls	150.00	1,500.00					10							
2-20 ul Single Channel Pipettor, fully autoclavable	1	pc	14,950.00	14,950.00					1							
Funnel, Glass, 50mm	1	pc	937.00	937.00					1							
100mm Funnel Short Stem, Glass	1	pc	1,190.00	1,190.00					1							
10-100 ul Single Channel Pipettor, fully autoclavable	1	pc	14,950.00	14,950.00					1							
Dry Heat Sterilizer, IR 002, 28L	1	pc	9,000.00	9,000.00					1							
20-200 ul Single Channel Pipettor, fully autoclavable	1	pc	14,950.00	14,950.00					1							
Distilled Water, 6 liters	1	btl	150.00	150.00					1							
Stainless Steel Mesh Sieve, #5	1	pc	5,000.00	5,000.00					1							
Laboratory Weighing Boats	3	pieces	1,000.00	3,000.00					3							
Erlenmeyer Flask, Glass, 1L	1	pc	3,000.00	3,000.00					1							
Stainless Steel Crucible Tongs	1	pc	450.00	450.00					1							
Sub-Total				370,297.00												
Medical & Dental Supplies & Equipment																
Parafilm, 4' x 12.5ft. Roll	1	box	1,400.00	1,400.00					1							
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	10	boxes	300.00	3,000.00					10							
Sub-Total				4,400.00												
Office Equipment																
Blender and Mixer	1	pc	6,500.00	6,500.00					1							
Microwave Oven, Digital, Non-Inventer, 13 Power Levels	1	pc	14,000.00	14,000.00					1							
Refrigerator- at least 6.0 cu.ft. (Two-door)	1	pc	14,990.00	14,990.00					1							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1000 ?L pipette tips (Blue)	10	unit	350.00	3,500.00					10							
200 ?L pipette tips (Yellow)	4	unit	350.00	1,400.00					4							
200 ul Standard tip graduated (Yellow)	6	unit	500.00	3,000.00					6							
0.5-10 ?L pipette tips (white)	5	unit	1,000.00	5,000.00					5							
5000 ul pipette tips (Neutral)	4	unit	500.00	2,000.00					4							
Sterile Syringe Filters Nylon 25 mm Diameter 0.45 um Pore Size Individually Packaged 10/pk	4	packs	2,000.00	8,000.00					4							
Grade 1 Qualitative Filter Paper, Diameter: 12.5cm, Pore Size: 11µm	3	packs	700.00	2,100.00					3							
Latex Disposable Gloves Powder Free (Medium)	5	boxes	600.00	3,000.00					5							
Facial Tissue 1 Pc 14 x 9 Cm	10	boxes	125.00	1,250.00					10							
Kimwipes 210 mm x 110 mm	3	boxes	700.00	2,100.00					3							
125 ml Erlenmeyer flask	3	pcs	400.00	1,200.00					3							
10 ml Type 1, class A borosilicate glass Beaker	4	pcs	250.00	1,000.00					4							
25 ml Type 1, class A borosilicate glass Beaker	4	pcs	400.00	1,600.00					4							
50 ml Type 1, class A borosilicate glass Beaker	4	pcs	400.00	1,600.00					4							
100 ml Type 1, class A borosilicate glass Beaker	4	pcs	500.00	2,000.00					4							
250 ml Type 1, class A borosilicate glass Beaker	2	pcs	600.00	1,200.00					2							
500 ml Type 1, class A borosilicate glass Beaker	2	pcs	700.00	1,400.00					2							
1000 ml Type 1, class A borosilicate glass Beaker	2	pcs	1,000.00	2,000.00					2							
10 ml Type 1, class A borosilicate glass Graduated Cylinder	2	pcs	250.00	500.00					2							
50 mL High Clarity PP Centrifuge Tube, Conical Bottom, Sterile, 25/Bag	2	bags	1,250.00	2,500.00					2							
100 mm glass petri dish	5	pcs	300.00	1,500.00					5							
250 mm glass stirring rod	3	pcs	125.00	375.00					3							
100 ml Type 1, class A borosilicate glass test tube	5	pcs	100.00	500.00					5							
Mortar and Pestle (small)	1	pc	300.00	300.00					1							
Test tube/ Bottle Cleaning Brush	2	pcs	100.00	200.00					2							
Graduated Cylinder, Glass, 100mL	2	pcs	400.00	800.00					2							
Test Tube, Glass, Graduated, 50mL	5	pieces	105.00	525.00					5							
Test Tube Racks, 12MM x 12Holes	1	pcs	600.00	600.00					1							
Glass Slides	40	box	100.00	4,000.00					40							
Ethanol	6	btls	1,800.00	10,800.00					6							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Digital thermometer with thermocouple	1	pc	12,000.00	12,000.00					1							
Stage Micrometer (1 mm ruled with 0.01 mm division, glass slide)	1	pc	4,500.00	4,500.00					1							
Vortex Mixer, 220V QL-901, 2800RPM	1	pc	14,000.00	14,000.00					1							
Wash Bottle, 250mL cap.	2	pc	200.00	400.00					2							
Sub-Total				71,650.00												
Laboratory Supplies																
Graduated Cylinder, Glass, 250mL	2	pc	600.00	1,200.00					2							
7030301001, 0.1-2.5ul Mechanical Autoclavable Pipette Single Channel Pipettor, Fully Autoclavable	1	pc	7,000.00	7,000.00					1							
0.5-10 ul Mechanical Autoclavable Pipette Single Channel Pipettor, Fully Autoclavable	1	pc	7,000.00	7,000.00					1							
200- 1000 ul Mechanical Autoclavable Pipette Single Channel Pipettor, Fully Autoclavable	1	pc	7,000.00	7,000.00					1							
1000- 5000 ul Mechanical Autoclavable Pipette Single Channel Pipettor, Fully Autoclavabl	1	pc	7,000.00	7,000.00					1							
Pipette Carousel Stand (17.32 x 10.24 x 4.33 inches; 1 Pound)	1	pc	6,800.00	6,800.00					1							
Digital ultrasonic bath Mod. DU-06	1	pc	14,500.00	14,500.00					1							
Mini Dry Bath	1	pc	14,500.00	14,500.00					1							
Lab Centrifuge, 4000rpm	1	pc	14,900.00	14,900.00					1							
1.0 um Polystyrene microspheres (5 ml)/ Catalog No.: 112	2	pc	7,000.00	14,000.00					2							
1.5 um Polystyrene microspheres (5 ml)/ Catalog No.: 123	2	pc	7,000.00	14,000.00					2							
2.5 um Polystyrene microspheres (5 ml)/ Catalog No.: 139	2	pc	7,000.00	14,000.00					2							
Low Autofluorescence Immersion Oil, n = 1.518, Type F, 30 mL	2	btls	6,000.00	12,000.00					2							
22 mm x 22 mm (0.13- 0.16 mm thickness)	2	boxes	500.00	1,000.00					2							
24 x 50 cover slip or cover glass (0.13- 0.17 mm thickness)	30	boxes	200.00	6,000.00					30							
Lens Tissues, 25 Sheets per Booklet, 5 Booklets/ Catalog No.: MC-5	5	packs	800.00	4,000.00					5							
Microcentrifuge Tube, 1.5mL, Attached Snap Cap, Clear/ Natural	6	unit	700.00	4,200.00					6							
Microcentrifuge Tube, 0.5mL, Attached Snap Cap, Clear/ Natural	3	unit	1,200.00	3,600.00					3							

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



12-5-256-2021-3-0-3

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Department of Mathematics and Physics

Project Code: VSU-IP -2021-12

Purpose: Purchase equipment materials and supplies

Total Budget : 889,036.50

Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension Cord Set with Individual Switch 5 Gang 1.83 meter wire - WED-350	3	pcs	700.00	2,100.00					3							
Sub-Total				2,100.00												
Hardware																
Screwdriver, Precision Set, 11 pieces with case	1	set	150.00	150.00					1							
Screwdriver, Philips(Cross Head), 6" Magnetic	1	piece	200.00	200.00					1							
Screwdriver, Flat Head (Slotted), 6"	1	piece	150.00	150.00					1							
Sub-Total				500.00												
IT Supplies and Equipment																
UPS, at least 500 w	1	piece	2,550.00	2,550.00					1							
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	11,000.00	11,000.00					1							
External Hard Disk Drive (Portable, 2TB), USB 3.1	2	unit	5,500.00	11,000.00					2							
AVR, 500W (IC Controlled)	1	unit	500.00	500.00					1							
Automatic Voltage Regulatory (AVR), 1500W, heavy duty	1	unit	5,000.00	5,000.00					1							
Sub-Total				30,050.00												
Laboratory Equipment																
Portable pH Meter with Temperature	1	pc	14,000.00	14,000.00					1							
Erlenmeyer Flask, Glass, 250mL	2	pc	400.00	800.00					2							
Analytical Balance (500/0.001 g)	1	pc	14,950.00	14,950.00					1							
1 mm Stage Micrometer with 10 µm Divisions	1	pc	11,000.00	11,000.00					1							