

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0216-14479

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Office of the Director for Physical Plant**

Project Code: **PPES - ODPP 2022**

Purpose: **ELECTRICAL OFFICE SUPPLIES & EQUIPMENTS**

Total Budget : **75,000.00**

Funding : **GF-MOOE**

PPMP #: **176-5-862-2022-1-0-27**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Push cart/ Hand truck trolley (pneumatic tire wheels)	1	unit	3,500.00	3,500.00					1							
Electrical, PVC long sweep elbow, 1/2" x 90deg	300	pcs	15.00	4,500.00				150	150							
Electrical (PVC) Clip, 1/2"	300	pcs	5.00	1,500.00				150	150							
Sub-Total				9,500.00												
Fuel & Lubricants																
Manual Fuel/Gas Pump	1	unit	6,000.00	6,000.00				1								
Sub-Total				6,000.00												
Hardwares																
Paint Brush, 2"	4	pcs	80.00	320.00				2	2							
Paint Brush, 4"	2	pcs	40.00	80.00				2								
Paint Brush, 2-1/2"	5	pcs	85.00	425.00					5							
Paint Brush, Lettering, 1/2"	4	piece	100.00	400.00				2	2							
Paint Brush, Roller with handle, 7"	2	piece	100.00	200.00					2							
Sub-Total				1,425.00												
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 2TB), USB 3.1	1	unit	4,200.00	4,200.00			1									
Sub-Total				4,200.00												
Office Furniture & Fixture																
Open Type Filing Cabinet	1	pc	10,000.00	10,000.00				1								
Sub-Total				10,000.00												
Office Supplies																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, Short, S-24, 80 gsm	5	reams	277.00	1,385.00				5								
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00				5								
Paper, Bond, A4, S-24, 80 gsm	15	reams	289.00	4,335.00				8		7						
Alcohol, Rubbing, 70% Isoprophyl, 1ltr.	4	btls	200.00	800.00				4								
Alchol, Isopropyl, 70% solution, 500mL, pump type	2	btls	250.00	500.00			2									
Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	3	pack	785.00	2,355.00			3									
Record Book, Big, 500 pages	4	pcs	115.00	460.00				4								
Record Book, Big, 300 pages	4	pcs	80.00	320.00			2	2								
Pen, Ball, blue	50	pieces	10.00	500.00			25	25								
Pen, Whiteboard Marker, black	5	pieces	50.00	250.00			5									
Pen, Whiteboard Marker, red	2	pieces	50.00	100.00				2								
Pen, Whiteboard Marker, blue,	2	pieces	50.00	100.00				2								
Correction Pen, rolling ball-metal tip	2	pc	220.00	440.00			2									
Folder, Ordinary, A4	40	pcs	7.00	280.00			20		20							
Sticky Note, 3 x 3, Yellow	4	pads	84.00	336.00			4									
Floor Mop with wooden handle, heavy duty	2	pcs	240.00	480.00					2							
Mop Rug, Heavy Duty, 100% cotton	10	pieces	90.00	900.00				5		5						
Staple wire remover	1	pieces	40.00	40.00			1									
Stapler, HD No.35	2	pc	350.00	700.00			2									
Tape, Masking, 1" x 25 yards	10	rolls	48.00	480.00				5	5							
Tape, Masking, 2" x 25 yards	4	rolls	95.00	380.00				4								
Tape, Double Sided, 1" x 10m	5	rolls	35.00	175.00					5							
Pen, Permanent Marker, blue, fine tip	3	pieces	60.00	180.00			3									
Pencil, #2, Medium, Yellow, 12pcs/box	1	Box of 12's	120.00	120.00				1								
Computer/Paint Brush, 1.5"	3	piece	25.00	75.00					3							
Toilet Brush with Holder	1	set	180.00	180.00						1						
Correction Tape, 8m x 5mm wide	2	pc	40.00	80.00				2								
Cutter, Big, Plastic (Ordinary), w/ lock	2	pcs	30.00	60.00				2								
Staple wire remover, Plier type, Metal	1	piece	100.00	100.00			1									
Mouse Pad, Rubber	1	pad	250.00	250.00			1									
Sub-Total				18,001.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Grand Total</i>				49,126.00												

Prepared by: _____

MARIO C. BANTUGAN

Noted by: _____

MARIO LILIO P. VALENZONA
Unit Head/Project Leader

Funds Available: _____

ALICIA M. FLORES
Head, Budget Office

Date: 11/16/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies