



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0924-299306

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **PPMP-2025-092425-1417**

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2025**

End-user or Implementing Unit: **Institute of Human Kinetics**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Construction and Electrical Supplies											
Paint, Latex, Black	Goods	2 liter	Small Value Procurement	No	09/2025	10/2025	12/2025	TF	300.00		
Paint, Latex, White	Goods	5 gallon	Small Value Procurement	No	09/2025	10/2025	12/2025	TF	5,000.00		
Roller Brush	Goods	8 pcs	Small Value Procurement	No	09/2025	10/2025	12/2025	TF	800.00		
Sub-Total									6,100.00		
Printing Services											

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Intramural Banner	Goods	1 pcs	Small Value Procurement	No	09/2025	10/2025	10/2025	TF	3,000.00		
Tarpaulin, for Salingkusog	Goods	16 pc	Small Value Procurement	No	09/2025	10/2025	10/2025	TF	1,440.00		
Sub-Total									4,440.00		
Office Supplies											
Bouquet	Goods	4 pcs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	2,000.00		
Envelope, Expanding, Plastic, Long	Goods	10 pc	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	650.00		
Folder, File, Long, 14pts, White	Goods	30 piece	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	300.00		
Folder, ordinary, Laser, White	Goods	10 pcs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	200.00		
Geena Fabric Gold	Goods	50 yard	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	2,000.00		
Geena Fabric Green	Goods	50 yard	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	2,000.00		
Party Popper	Goods	10 pc	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	2,000.00		

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Pencil, #2, Medium, Yellow, 12pcs/box	Goods	4 Box of 12's	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	480.00		
Retractable Pen, 0.7mm, Blue	Goods	1 boxes	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	290.00		
Safety pins	Goods	1 boxes	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	200.00		
Sash	Goods	22 pc	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	6,600.00		
Sub-Total									16,720.00		
Office Furniture & Fixture											
Table Lamp	Goods	5 pcs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	1,750.00		
Sub-Total									1,750.00		
Agricultural/Farm Supplies/Livestock											
Herbicide	Goods	10 liter	Small Value Procurement	No	09/2025	10/2025	10/2025	TF	6,800.00		
Sub-Total									6,800.00		
Hardware											
Plywood, Marine, 1/4"(thickness) x 4' x 8'	Goods	8 piece	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	6,400.00		

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Sub-Total									6,400.00		
Professional Services											
Notary Fee for all Judges	Goods	17 pcs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	1,700.00		
Sub-Total									1,700.00		
Textile											
Canvass Cloth / Katcha	Goods	45 meter	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	4,500.00		
Charcoal	Goods	2 packs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	100.00		
Pilon Cloth	Goods	5 meter	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	250.00		
Sub-Total									4,850.00		
Costumes											
LEIGH/SASH	Goods	5 pcs	Small Value Procurement	No	09/2025	10/2025	11/2025	TF	2,000.00		
Sub-Total									2,000.00		
TOTAL BUDGET:									50,760.00		

Prepared by: 
FLORIFE A. GATCHALIAN
Assistant Professor IV
IHK
Date: 9.24.25

Submitted by: 
FLORIFE A. GATCHALIAN
Assistant Professor IV
IHK
Date: 9.24.25

Date Generated: 09/24/2025