



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1009-302699

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 10

☐ INDICATIVE ☒ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **University Learning Commons (Library)**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Office Supplies											
Cartolina Vellum, US White	Goods	600 sheets * 1	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	36,000.00	• Technical Specification • Market Scoping Checklist	
Chip Board/Paste Board #40	Goods	500 sheets * 2	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	30,000.00	• Technical Specification • Market Scoping Checklist	
Crochet cotton thread #8, natural color	Goods	5 rolls * 3	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	1,500.00	• Technical Specification • Market Scoping Checklist	

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Foil for theses cover printing, Gold	Goods	10 rolls * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	6,000.00	• Technical Specification • Market Scoping Checklist	
Special haspi, Standard size, Green	Goods	20 rolls * 5	Small Value Procurement	No	01/2026	01/2026	03/2026	STF-MOOE	120,000.00	• Technical Specification • Market Scoping Checklist	
Sub-Total									193,500.00		
TOTAL BUDGET:									193,500.00		

* Please see attached specification

Prepared by: _____

GERALDINE T. BARO
College Librarian II
ULC

Date: _____

09 OCT 2025

Submitted by: _____

VICENTE A. GILOS
College Librarian IV
ULC

Date: _____

09 OCT 2025



Date Generated: 10/09/2025

*for AUCI July 3
mb + works
library fee*

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SPECIFICATION

1. Cartolina Vellum, US White

Cartolina, Vellum, US White must be compatible with the existing material used at ULC Preservation and Bindery Unit.

2. Chip Board/Paste Board #40

Chip Board or paste Board No. 40 must be compatible with the existing material used at the ULC Preservation and Bindery Unit.

3. Crochet cotton thread #8, natural color

Crochet cotton thread No. 8, Natural color, compatible with the thread used in the binding theses and materials at the ULC Preservation and Bindery Unit.

4. Foil for theses cover printing, Gold

Foil for theses cover printing, Gold must be compatible with the foil used at the Preservation and Bindery Unit (ULC).

5. Special haspi, Standard size, Green

PVC coated, 50 meters per roll, water resistant
Special Haspi, Standard Size, Green for theses cover. The shade of green color must be the same with the existing color used by the Preservation and Bindery Unit of the University Learning Commons (ULC).