

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0927-225995

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2025



END-USER/UNIT: **International Affairs Office**

CHARGED TO **GF-MOOE**

*Printing & Publication*

PPMP #: **PPMP-2025-092724-0704**

Project, Programs and Activities (PPAs):

1. Accommodating regional, national, and international visitors and guests. 2. Conduct of regular management committee meetings with key officials. 3. Preparation of International Affairs office correspondence, reports directives, and maintenance for the International Affairs Office. 4. Attendance and participation in national and international meeting and conferences. 5. Annual Membership Fee for Visayas State University

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Printing Services</b>															
	Printing of Handbook	400 pcs	200,000.00	Public Bidding										400		
	<b>Sub-Total</b>		<b>200,000.00</b>													
<b>TOTAL BUDGET:</b>			<b>200,000.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

**MARK FLORENCE L. YGAÑA**

Submitted by:

**HANZEL N. MEJIA**  
 Unit Head/Project Leader

Date: **09/27/2024**