

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2023

Unit/Office/Dept/Div: Department of Biotechnology
 Project Code: VSU-IP-2023-12
 Purpose: Internationalization Project

Total Budget : 400,000.00
 Funding : GF-MOOE
 PPMP #: 45-5-881-2023-8-0-3

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Waterer/drinker, 1 liter capacity	12	pcs	170.00	2,040.00										12		
Clay pot feeder	12	pcs	10.00	120.00										12		
Chick Starter, 50 kg per bag	3	bags	2,750.00	8,250.00										3		
molasses	1	gallon	300.00	300.00										1		
plastic crates	5	pcs	600.00	3,000.00										5		
Rain Boots, Mid-Cut PVC Water Proof (Solid Black) Mens, SIZE#6 26 cm	1	pair	700.00	700.00										1		
Rain Boots, Mid-Cut PVC Water Proof (Solid Black) Mens, SIZE#8 28 cm	2	pair	700.00	1,400.00										2		
Rain Boots, Mid-Cut PVC Water Proof (Solid Black) Mens, SIZE#9 29 cm	2	pair	700.00	1,400.00										2		
Wooden box for microbes collection	1	pcs	100.00	100.00										1		
broiler chicks	150	pieces	65.00	9,750.00										150		
Sub-Total				27,060.00												
Construction and Electrical Supplies																
Chicken Wire Mesh, 1" X 1" Hole	1	roll	5,000.00	5,000.00										1		
Sub-Total				5,000.00												
Food & Food Ingredients																
Packed Meals for Lunch (200.00)	10	packs	200.00	2,000.00										10		
Snacks PM	10	packs	80.00	800.00										10		
Snacks AM	10	set	80.00	800.00										10		

General Description		Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
						Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware					3,600.00												
Sub-Total																	
Plywood, Ordinary, 1/8"(thickness) x 4' x 8'	piece	6		214.00	1,284.00										6		
Nails, Concrete, 2"	kl	3		150.00	450.00										3		
Sub-Total					1,734.00												
Laboratory Equipment																	
Pipette tips with box, 100-1000 uL, 10b0x/pack, blue or clear	pack	1		4,000.00	4,000.00										1		
Pipette tips with box, 0.1-10 uL, 10box/pack, short, clear	pack	1		3,000.00	3,000.00										1		
Pipette tips with box, 2.0-200.0 uL, 10box/pack, yellow or clear	pack	1		3,500.00	3,500.00										1		
Mechanical Pipettor, Adjustable Volume, 100 - 1000 µl	pc	1		5,000.00	5,000.00										1		
Mechanical Pipettor, Adjustable Volume, 0.1-2 µl	pc	1		5,000.00	5,000.00										1		
Mechanical Pipettor, Adjustable Volume, 2 - 10 µl	pc	1		5,000.00	5,000.00										1		
Mechanical Pipettor, Adjustable Volume, 10 - 100 µl	pc	1		5,000.00	5,000.00										1		
Digital Weighing Scale	pcs	1		3,500.00	3,500.00										1		
Kitchen type stainless steel strainer	pcs	1		600.00	600.00										1		
Sub-Total					34,600.00												
Laboratory Supplies																	
Agarose, Certified Molecular Biology Grade	btl	2		15,900.00	31,800.00										2		
GelRed Nucleic Acid Gel Stain	tubes	3		8,000.00	24,000.00										3		
Microcentrifuge Tubes (1.5mL Capacity)	pack	1		1,000.00	1,000.00										1		
Microcentrifuge Tubes (0.6mL Capacity)	pack	1		1,500.00	1,500.00										1		
Microcentrifuge tubes, 0.2 ml, with cap, clear, sterile	pack	1		2,500.00	2,500.00										1		
Microtube Storage Boxes	packs	2		3,500.00	7,000.00										2		
1 kb Plus DNA Ladder	btl	2		7,700.00	15,400.00										2		
Centrifuge tube, 50 ml, sterile	pack	5		1,250.00	6,250.00										5		
Centrifuge tubes, 15 ml, sterile	pack	5		1,250.00	6,250.00										5		
DNA Extraction Kit for Fecal samples, 50 preps	kit	1		30,000.00	30,000.00										1		
RNAse-free water	btl	1		5,400.00	5,400.00										1		
Gloves, Nitrile, Small	box of 50's	6		1,500.00	9,000.00										6		
Gloves, Nitrile, Medium	box of 50's	6		1,500.00	9,000.00										6		
Delicate Task Wiper	pack	5		200.00	1,000.00										5		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Transparent ziplock bags (20 x 30cm)	5	per 100pcs.	200.00	1,000.00										5		
Pipette tips, refill, 100-1000 uL, 1000pcs/pack, blue or clear	1	pack	1,500.00	1,500.00										1		
Pipette tips, refill, 0.1-10 uL, 1000pcs/pack, short, clear	1	pack	1,000.00	1,000.00										1		
Pipette tips, refill, 2.0-200.0 uL, 1000pcs/pack, yellow or clear	1	pack	1,200.00	1,200.00										1		
Cooler, 26 liters, wheeled	1	unit	4,500.00	4,500.00										1		
Autoclavable Plastic bag	1	pack	3,600.00	3,600.00										1		
Absolute Ethanol - 99.5%	1	btls	5,000.00	5,000.00										1		
Loading Dye for Electrophoresis	2	Vial	3,100.00	6,200.00										2		
Amber Reagent Bottle, 100mL	2	pc	400.00	800.00										2		
Amber Reagent Bottle, 500mL	2	pc	750.00	1,500.00										2		
Ice pan, 4L, with lid	2	piece	10,000.00	20,000.00										2		
Labware Detergent or Laboratory Dishwashing Liquid	1	btl	2,500.00	2,500.00										1		
Micro Tube Brush	1	pack	1,500.00	1,500.00										1		
TRI Reagent, 200 ml	1	btl	29,500.00	29,500.00										1		
Erlenmeyer Flask, Glass, 500mL	2	pcs	1,000.00	2,000.00										2		
Erlenmeyer Flask, Glass, 1L	2	pc	3,000.00	6,000.00										2		
Beaker, Glass, 1000mL	2	pc	1,000.00	2,000.00										2		
Beaker, Glass, 500mL	2	pc	1,000.00	2,000.00										2		
1000- 5000 ul Mechanical Autoclavable Pipette Single Channel Pipettor, Fully Autoclavabl	1	pc	7,000.00	7,000.00										1		
5000 ul pipette tips (Neutral), at least 1000 pcs. per pack	1	pack	2,300.00	2,300.00										1		
Amber Reagent Bottle, 250mL	4	pc	550.00	2,200.00										4		
Syringe, disposable with needle, 3cc	1	Box of 100's	900.00	900.00										1		
Thumb Tissue Forcep for Dissection	4	pc	700.00	2,800.00										4		
Microcentrifuge Tubes (2.0mL Capacity)	1	pack	2,000.00	2,000.00										1		
0.9% NaCl, 500ml	1	500ml/bot	250.00	250.00										1		
Petri dish	5	pc	200.00	1,000.00										5		
Blood Agar Base	1	btl	4,000.00	4,000.00										1		
Scalpel Blade	1	box of 50's	280.00	280.00										1		
Dissecting Kit	1	pack	1,100.00	1,100.00										1		
Vacutainer EDTA Tubes	1	tubes	1,650.00	1,650.00										1		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cotton wool roll, 1kg/bundle	1	roll	700.00	700.00										1		
Isopropyl alcohol	1	btl	7,000.00	7,000.00										1		
Sterile Nuclease-Free Water	1	btl	5,000.00	5,000.00										1		
Inoculating Loop Stainless Steel	1	pack of 10's	1,200.00	1,200.00										1		
Disposable Plastic Boot	1	box of 50's	600.00	600.00										1		
Filter Paper, 12.5 cm. Ashless #42 or equivalent	1	boxes	2,220.00	2,220.00										1		
Reagent Bottle 250mL	4	pcs	400.00	1,600.00										4		
Sub-Total				285,700.00												
Office Supplies																
Record Book, Big, 500 pages	4	pcs	115.00	460.00										4		
Ballpen 50 Pieces, Blue	1	box of 50's	500.00	500.00										1		
Paper, Bond, A4, S-24, 80 gsm	3	reams	289.00	867.00										3		
Paper, Bond, Long, S-24, 80 gsm	2	reams	328.00	656.00										2		
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	1	boxes	150.00	150.00										1		
Pen, Permanent Marker, black, fine tip	5	pieces	60.00	300.00										5		
Scissors, 6" heavy duty, good quality	2	piece	68.00	136.00										2		
Paper towel, interfolded, 2 ply, approx. 150 pulls/pack	10	packs	100.00	1,000.00										10		
Paper, Manila	10	pcs	6.00	60.00										10		
Multi-purpose Plastic Tray, Big/Large	4	pieces	120.00	480.00										4		
Storage Box, Plastic, at least 120L capacity	2	pcs	1,600.00	3,200.00										2		
Basin, Utility, Durable Plastic, Size: at least 15cm depth x 45cm diameter, any Color	1	pcs	230.00	230.00										1		
Pail, Utility, Plastic, at least 16 liter cap.	1	pieces	250.00	250.00										1		
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity	2	pcs	520.00	1,040.00										2		
Scouring Pad, big economy size, good quality	2	pieces	50.00	100.00										2		
Tape, Masking, 1" x 25 yards	3	rolls	48.00	144.00										3		
Kitchen paper towel	5	pack	100.00	500.00										5		
Sub-Total				10,073.00												
Professional Services																
Laboratory Analysis	100	pc	200.00	20,000.00										100		
Sub-Total				20,000.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Transportation																
University vehicle/van rental	1	day	5,000.00	5,000.00										1		
Sub-Total				5,000.00												
Grand Total				392,767.00												

Prepared by:  **DONNA CHRISTENE Q. RAMOS**

Noted by:  **MARCIANA B. GALAMBAO**
Unit Head/Project Leader

Noted By:  **ALICIA M. FLORES**
Head, Budget Office

Date: 09/08/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies