

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0822-56963

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: College of Nursing

Project Code: ISR.CON.0822-0723.02

Purpose: To be able to provide supplies and materials of the research project.

Total Budget : 75,000.00

Funding : STF

PPMP #: 39-1-172-2022-8-0-4

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Smart Prepaid Cell Card, 500Php	2	pc	550.00	1,100.00										2		
Globe Pre-paid Cell Card, 500Php	3	pc	550.00	1,650.00										3		
Sub-Total				2,750.00												
Office Equipment																
Paper shredder machine, heavy duty	1	pieces	12,000.00	12,000.00											1	
Sub-Total				12,000.00												
Office Furniture & Fixture																
Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	1	pieces	11,000.00	11,000.00										1		
Office Table with 3 drawers, 150cm (W)x 70cm (D) x 75cm (H)	1	unit	14,999.00	14,999.00										1		
Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	1	unit	5,000.00	5,000.00										1		
Sub-Total				30,999.00												
Office Supplies																
Record Book, Big, 300 pages	10	pcs	110.00	1,100.00										10		
Folder, File, Short, 14pts, White	10	piece	8.00	80.00										10		
Folder, File, Long, 14pts, White	10	piece	10.00	100.00										10		
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00										10		
Envelope, Expanding, Plastic, Long, with Handle	5	pcs	100.00	500.00										5		
Pen, Sign, .5mm, Gel-type, Black	10	piece	35.00	350.00										10		
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00										10		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Sign, .5mm, Gel-type, Red	10	piece	35.00	350.00										10		
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00										10		
Sub-Total				5,960.00												
Grand Total				51,709.00												

Prepared by:


JANNET LESLIE EVELYN S. CODOG

Noted by:


JANET ALEXIS A. DE LOS SANTOS
 Unit Head/Project Leader

Noted By:


ALICIA M. FLORES
 Head, Budget Office **TP-PS**

Date: **09/06/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies