

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES

Telefax: +63 053 563 7189; Local 1009

Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

2021

Major Final Output: HIGHER EDUCATION

Dept./Office/Center: DEPARTMENT OF ECONOMICS (DE)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	98,249.85
Travel	24,955.28
Semi-Expendable Supplies	16,636.85
Other Professional Expense	2,772.81
Repair and Maintenance	5,545.62
Fuel	6,839.59

Representation Expense

Other MOOE

Other General Services

155,000.00 TOTAL

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Head of the Budget Office

Noted By:

Financial Management Director

Page 1 of 1