



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1104

Reference No. 2023-02 149
February 20, 2023

EDGARDO E. TULIN, Ph.D.
University President
Visayas State University
Visca, Baybay City, Leyte

Attention: Dr. Romel B. Armecin
Project Leader

Subject: Approval of Request to utilize savings to purchase additional necessary items

Dear **President Tulin:**

This refers to your request letter to use the accumulated savings from the IDG project titled **"Upgrading of the Laboratory Equipment for Organic Agriculture R&D Laboratory at Visayas State University"**.

With this, please be informed that we are approving your request to use the accumulated savings to procure the following items:

1. Laboratory working tables
2. Laboratory working table with reagent rack shelf
3. Laboratory sink

For inquiries and clarifications, you may contact Mr. Gian Carlo R. Espiritu at telephone no. (02) 8461-2900/2800 local 2138 or at gspiritu@bar.gov.ph.

Thank you.

Very truly yours,


JOELL H. LALES
OIC Director

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LIST OF EQUIPMENT/LABORATORY FIXTURES

Equipment Outlay (EO) – Minor Equipment Only					
Details of Equipment (Minor Equipment Only)	No. of Units	Price/ Unit	Total Year 1	Justification	Total Outlay
Laboratory working tables	2	52,000	104,000	These are needed for the worn-out working tables and sink of the existing laboratory	104,000
Laboratory working table with reagent rock shelf	1	160,000	160,000		160,000
Laboratory sink	1	50,000	50,000		50,000
Total					314,000.00

Requested by:


Romel B. Armecin
 Project leader

Approved:

Dr. Joell H. Lales
 Director, DA-BAR