

F THE HEAD OF BUDGET

...on Building 1/F Admin. Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 053 563 7189; Local 1009 Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output: HIGHER EDUCATION

Dept./Office/Center: COLLEGE OF ARTS & SCIENCES (CAS)

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	95,080.50
Travel	24,150.27
Semi-Expendable Supplies	16,100.18
Other Professional Expense	2,683.36
Repair and Maintenance	5,366.73
Fuel	6,618.96
Representation Expense	
Other MOOE	

TOTAL

Other General Services

150,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Head of the Budget Office

Noted By:

Financial Management Director