



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
TEACHER EDUCATION

November 13, 2024

ANTONIO P. ABAMO, Ph.D.

Director for Extension

VSU, Visca, Baybay City, Leyte

Dear Dr. Abamo!

Greetings of peace!

I am writing a letter in relation to the extension budget augmentation in the amount of Php10,800.00 that the Department of Teacher Education would like to request from your office for the upcoming extension activity that the extension coordinator will conduct in Gabas Central School towards the end of November 2024.

Attached to this letter is the itemized budget for the said activity.

I am hoping for your positive response to this request. Thank you very much and more power!

Sincerely yours,

Rosario P. Abela
ROSARIO P. ABELA, Ed.D

Head, Department of Teacher Education

Approved by:

Antonio P. Abamo
ANTONIO P. ABAMO, Ph.D.

Director for Extension

W/ stern reminder that giving/providing food to participants should be the counterpart of participants or partners agency as proof of commitment to existing partnership. Next time and all other succeeding trainings should not be the case!!!

Antonio P. Abamo

DEPARTMENT OF TEACHER EDUCATION

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