



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1007-302104

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 02

☒ INDICATIVE ☐ FINAL

Fiscal Year: 2026

End-user or Implementing Unit: University Learning Commons (Library)

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Office Supplies and General Merchandise Products											
Cleaner Scrubbing Pad 16?	Goods	1 pc * 4	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,200.00	• Technical Specification • Market Scoping Checklist	
Mop Rug Refill White Wideband Tube Loop-ends	Goods	4 pcs * 13	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,200.00	• Technical Specification • Market Scoping Checklist	
Red Dye Wood Floorwax 900g	Goods	40 can * 14	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	16,800.00	• Technical Specification • Market Scoping Checklist	

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Super Polishing Pads "16	Goods	3 set * 15	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	2,100.00	• Technical Specification • Market Scoping Checklist	
Toilet Pump Air Plunger for Toilet Clog Remover	Goods	3 set * 16	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	600.00	• Technical Specification • Market Scoping Checklist	
Sub-Total									21,900.00		
Miscellaneous Expenses											
Contingency Fund (ULC)	Goods	1 lot * 5	Direct Acquisition	No	01/2026	01/2026	02/2026	GF-MOOE	14,800.00	• Technical Specification • Market Scoping Checklist	
Sub-Total									14,800.00		
Common-Use Supplies & Equipment (CSE)											
Air Freshener, Aerosol type	Goods	4 cans * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,180.00	• Technical Specification	
Broom (Walis Tambo) / Soft Broom	Goods	6 pcs * 2	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	2,382.00	• Technical Specification	
Broom (Walis Ting-Ting) / Broom Stick	Goods	12 pcs * 3	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	720.00	• Technical Specification	

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Detergent Powder, 1 kilogram	Goods	6 packs * 6	NP -Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	840.00	• Technical Specification	
Hand Soap, Liquid	Goods	7 btls * 12	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	1,365.00	• Technical Specification	
Sub-Total									6,487.00		
Non-Common-Use Supplies and Equipment (Non-CSE)											
Dishwashing Liquid, at least 475 mL	Goods	6 btls	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	990.00		
Fabric Conditioner, Refill	Goods	5 pack * 8	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,775.00	• Technical Specification	
Garbage Bags / Trash Bags, Black, L, 100 pcs	Goods	2 packs * 9	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	980.00	• Technical Specification	
Garbage Bags / Trash Bags, Black, XL, 100 pcs	Goods	2 packs * 10	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,260.00	• Technical Specification	
Glass Cleaner	Goods	7 btls * 11	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	1,750.00	• Technical Specification	
Sub-Total									6,755.00		
TOTAL BUDGET:									49,942.00		

* Please see attached specification

Prepared by:

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College Librarian I

Date:

ULC
07 OCT 2025

Submitted by:

VICENTE A. GILOS
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Date:

ULC
07 OCT 2025



Date Generated: 10/07/2025

*July 1
for AUCIP by Flores*

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SPECIFICATION

1. Air Freshener, Aerosol type

- net content: at least 300 mL
- clean and refreshing scent

2. Broom (Walis Tambo) / Soft Broom

- Gross Weight (max): 500 grams
- Handle: cylindrical, wood, smooth finish, plastic coated
- Must be suitable for hanging
- Diameter of handle (min): 19 mm
- Length of handle (min): 510 mm
- Dry Weight of Tiger Grass (min): 220 grams
- Length of Tiger Grass: 300 mm
- with durable stitching

3. Broom (Walis Ting-Ting) / Broom Stick

- Made of mature coconut midribs
- Grip Material: Braided yantok or nylon
- Usable Length: At least 760 mm
- Rib Count: at least 350 pieces

4. Cleaner Scrubbing Pad 16?

- heavy duty cleaning and scrubbing floor pad used prior to recoating. It can also be used for heavy-duty spray cleaning or foam scrubbing. It removes dirt, spills and scuffs, leaving a clean surface ready for recoating
- — Used with detergent solution to scrub hard surface floors
- — Made of nylon and polyester fibers in an open textured non-woven construction
- — Abrasive particles are dispersed throughout and bonded to the non-woven construction with a durable resin system that permeates the entire pad
- Standard Sizes: Circular discs and rectangles are available in a variety of common sizes. Pads are nominally 0.8 inch thick.
- Material: Nylon

- Color: Any color available
- Diameter: 16?

5. Contingency Fund (ULC)

Emergency fund set aside to cover possible unforeseen future expenses.

6. Detergent Powder, 1 kilogram

- at least 1 kilogram as packed
- with scent

7. Dishwashing Liquid, at least 475 mL

8. Fabric Conditioner, Refill

- at least 1L/pack
- with a twist cap for dispensing

9. Garbage Bags / Trash Bags, Black, L, 100 pcs

- 100 pcs/pack
- size: L (26 x 32 inches)
- good quality

10. Garbage Bags / Trash Bags, Black, XL, 100 pcs

- 100 pcs/pack
- size: XL (at least 30 x 37 inches)
- good quality

11. Glass Cleaner

- 500mL/btl
- spray type

12. Hand Soap, Liquid

- 500 mL/bottle
- scented
- container: pump-type

13. Mop Rug Refill White Wideband Tube Loop-ends

Mop Head 400g White Wideband Tube Loop-ends Mop Head Replacement Refills Heavy Duty Commercial Looped End Industrial Cleaning Mop Head Refills

14. Red Dye Wood Floorwax 900g

- Red Dye Wood Floorwax for long lasting Shine water proof
- 900g per can
- non-kerosene scent ensures a pleasant experience while enhancing the rich red color of your floors without staining.
- eco-friendly product is FSC certified and features anti-bacterial properties, ensuring a clean and safe environment.

15. Super Polishing Pads "16

Super Polishing Pads "16

Fiber Type Polyester

Weight: (4 in. by 6 in.) 18.6 g CCD0015

O.D. Dimension Designated Size ± 1/16 in.

Thickness 1 in. nominal

Shape: round

Color: white

Material: non-woven polyester fiber

Applications: buffing, cleaning, polishing

16. Toilet Pump Air Plunger for Toilet Clog Remover

- Heavy-Duty Drain Clog Remover Tool for Bathroom, Kitchen, and Pipes
- 180° rotation, not easy to break
- High resilience sealing plug, wear-resistant and not easy to rot
- Using thick stainless steel tie rod
- Push and pull to save effort and clear
- Product Dimensions 25.1"L x 3.54"W x 3.54"H