

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



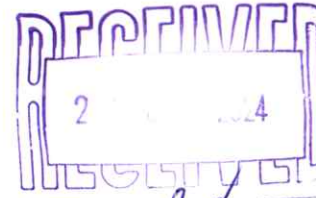
Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0926-225496

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025



END-USER/UNIT: **Regional Climate Change R & D Center**

CHARGED TO **GF-MOOE**

Project, Programs and Activities(PPAs):

Use for the RCCRDC Extension trainings/programs and CORE-ToT trainings and activities.

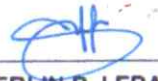
PPMP #: **PPMP-2025-092624-0655**

| Code | General Description                                       | Quantity / Size | Estimated Budget | Mode of Procurement          | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|---|-----------------|------------------|------------------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |   |                 |                  |                              | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | <b>Food &amp; Food Ingredients</b>                        |                 |                  |                              |  |     |     |     |     |     |     |     |     |     |     |     |
|      | Meals (Breakfast, Lunch & Dinner) & Snack (AM & PM)       | 70 set          | 44,100.00        | NP - Small Value Procurement |  |     |     |     | 35  |     |     | 35  |     |     |     |     |
|      | <b>Sub-Total</b>  |                 | <b>44,100.00</b> |                              |  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>IT Supplies and Equipment</b>                          |                 |                  |                              |  |     |     |     |     |     |     |     |     |     |     |     |
|      | A4 Pigment Printer  | 1 lot           | 20,000.00        | Public Bidding               | 1  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>  |                 | <b>20,000.00</b> |                              |  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Supplies</b>                                    |                 |                  |                              |  |     |     |     |     |     |     |     |     |     |     |     |
|      | A4 Paper One bond paper                                   | 2 ream          | 3,000.00         | Public Bidding               | 2  |     |     |     |     |     |     |     |     |     |     |     |
|      | Folder, File, Short, 14pts, White                         | 100 piece       | 800.00           | Public Bidding               | 100  |     |     |     |     |     |     |     |     |     |     |     |
|      | Folder, File, Long, 14pts, White                          | 100 piece       | 1,000.00         | Public Bidding               | 100  |     |     |     |     |     |     |     |     |     |     |     |
|      | Vellum Board, Pale Cream, A4, 220 GSM, 10 sheets per pack | 10 pack of 10's | 600.00           | Public Bidding               | 10   |     |     |     |     |     |     |     |     |     |     |     |
|      | Vellum Paper A4   | 5 reams         | 1,450.00         | Public Bidding               |  | 5   |     |     |     |     |     |     |     |     |     |     |
|      | Paper, Specialty 200gsm 8-1/2x11, 10s, White              | 10 packs        | 450.00           | Public Bidding               |  | 10  |     |     |     |     |     |     |     |     |     |     |
|      | Certificate Jacket A4                                     | 60 pcs          | 2,400.00         | Public Bidding               | 60   |     |     |     |     |     |     |     |     |     |     |     |
|      | Stapler, HD No.35   | 2 pc            | 800.00           | Public Bidding               | 2  |     |     |     |     |     |     |     |     |     |     |     |
|      | Ballpen 50 Pieces, Blue                                   | 2 box of 50's   | 1,000.00         | Public Bidding               | 2  |     |     |     |     |     |     |     |     |     |     |     |

| Code | General Description  | Quantity / Size | Estimated Budget | Mode of Procurement | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|------|--|-----------------|------------------|---------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|      |  |                 |                  |                     | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|      | Inkjet Printable Vinyl Sticker, Glossy, A4 size, 20pcs./pack, waterproof | 10 packs        | 4,750.00         | Public Bidding      | 10   |     |     |     |     |     |     |     |     |     |     |     |
|      | Long Reach Stapler - Long Arm for Booklet Binding - Black                | 1 pc            | 1,400.00         | Public Bidding      | 1  |     |     |     |     |     |     |     |     |     |     |     |
|      | Dong A My Gel Sign Pen Gel Ink 0.5mm Refill (12Pcs), BLUE                | 3 boxes         | 750.00           | Public Bidding      | 3  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>   |                 | <b>18,400.00</b> |                     |  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Office Supplies and General Merchandise Products</b>                  |                 |                  |                     |  |     |     |     |     |     |     |     |     |     |     |     |
|      | Bamboo Notebooks & Ballpens w/ engrave VSU branding, #GoGreen and #SDG   | 6 pcs           | 1,500.00         | Direct Contracting  | 6  |     |     |     |     |     |     |     |     |     |     |     |
|      | Tote bags w/ printed VSU branding, #GoGreen and #SDG                     | 3 pcs           | 600.00           | Direct Contracting  | 3  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Sub-Total</b>   |                 | <b>2,100.00</b>  |                     |  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>Vehicle Supplies</b>  |                 |                  |                     |  |     |     |     |     |     |     |     |     |     |     |     |
|      | Diesel fuel  | 100 liters      | 8,400.00         | Shopping - A        |  |     | 50  | 30  |     |     |     | 20  |     |     |     |     |
|      | <b>Sub-Total</b>   |                 | <b>8,400.00</b>  |                     |  |     |     |     |     |     |     |     |     |     |     |     |
|      | <b>TOTAL BUDGET:</b>   |                 | <b>93,000.00</b> |                     |  |     |     |     |     |     |     |     |     |     |     |     |

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

  
**MERLIN R. LEBANTE**  
 Clerk / dplc / dlm

Submitted by:

  
**DENNIS P. PEQUE**  
 Unit Head/Project Leader

Date: **09/27/2024**