

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pencil, Lead, #2, w/ eraser	50	pieces	10.00	500.00	50											
Folder, File, Short, 14pts, White	100	piece	8.00	800.00	100											
Fastener, Paper, plastic, 50 sets/box	2	boxes	38.00	76.00	2											
Staple Wire, #35	4	boxes	30.00	120.00	4											
Staple wire remover	2	pieces	34.00	68.00	2											
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	2	box	30.00	60.00	2											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	2	boxes	14.00	28.00	2											
Transparency Film, A4, 100pcs/pack	3	pack	372.00	1,116.00	3											
Ring Binder, plastic, 84 12mm , 1/2" black	10	pieces	12.00	120.00	10											
Ring Binder, plastic, 84 6mm 1/4" black	5	pieces	8.00	40.00	5											
Ring Binder, plastic, 84, 25mm ,1" black	10	pieces	30.00	300.00	10											
Ring Binder, plastic, 84 51mm 2" black	10	pieces	55.00	550.00	10											
Sub-Total				24,658.00												
Grand Total				98,208.00												

Prepared by:

JEDESS MILADEL N. SALOMON

Noted by:

JEDESS MILADEL N. SALOMON
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **09/17/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies