



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Department of Statistics**
Project Code: **DEPSTAT-2020**
Purpose: **For DepStat use.**

Total Budget : **253,279.00**
Funding : **STF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	20	packs	500.00	10,000.00	20											
Ink, Epson, genuine (C) T664, 70 ml	10	pieces	350.00	3,500.00	5						5					
Ink, Epson, genuine, (Y) T664, 70 ml	10	pieces	350.00	3,500.00	5						5					
Ink, Epson, genuine, (BK) T664, 70 ml	30	pieces	350.00	10,500.00	15						15					
Ink, Epson, genuine (M) T664, 70 ml	10	pieces	350.00	3,500.00	5						5					
Sub-Total				31,000.00												
Office Supplies																
Glue, Multi-Purpose, White, at least 454g (473mL)	2	btls	495.00	990.00	2											
Paper, Haspi, black, 20" x 26"	20	pieces	50.00	1,000.00	20											
Staple wire remover	1	pieces	34.00	34.00	1											
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											
Paper, Bond, Short, S-24, 80 gsm	12	reams	277.00	3,324.00	12											
Sub-Total				19,798.00												
Grand Total				50,798.00												

Prepared by:
VIRGELIO M. ALAO

Noted by:
VIRGELIO M. ALAO
Unit Head/Project Leader

Funds Available: _____
MYRNA S. PANCITO
Head, Budget Office

Date: **09/23/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies