



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



19-S-1591-2022-7-0-4

☒ Original PPMF
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Farm Resource Management Institute**
Project Code: **CC23.EFS.1720**
Purpose: **Serves as reference in the procurement of supplies and materials**

Total Budget : **20,000.00**
Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Rice Bran D1	9	bags	700.00	6,300.00	9											
Pots, Plastic, big	40	pcs	80.00	3,200.00	40											
Polyethylene seedling bag, 6" x 10", black	5	kgs	200.00	1,000.00	5											
Sacks, Empty, Big	26	pcs	18.00	468.00	26											
Sub-Total																
Farm Tools and Equipment																
Haras/bolo with end curve, wood handle and case	3	piece	400.00	1,200.00	3											
Haras/bolo with end curve				1,200.00												
Sub-Total																
Laboratory Supplies																
Filter Paper, 12.5 cm. Ashless #42 or equivalent	2	boxes	1,800.00	3,600.00	2											
Ammonium Acetate, AR	2	kgs	1,800.00	3,600.00	2											
Sub-Total																
Office Supplies																
Plastic bag (sando bag) 100pcs/pack large	2	pack	95.00	190.00	2											
Plastic bag (sando bag), jumbo size, 100 pcs/back	1	pack	135.00	135.00	1											
Pen, Permanent Marker, black, fine tip	5	pieces	60.00	300.00	5											
Sub-Total																
Grand Total																
Grand Total					19,993.00											

Prepared by:

VANESSA MAY B. MILAN

Noted by:

DHENBER C. LUSANTA
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 08/27/2021

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMIP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

Department/Division	Accounting	Stock	Unit Cost	Estimated Budget	Statement of Activities (in quarters)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
General Fund	1		700.00	6,500.00	1											
Office Supplies	40		50.00	2,000.00	40											
Office Appliance & Equipment	40		100.00	4,000.00	5											
Office Furniture	40		40.00	1,600.00	20											
Laboratory Supplies	40		40.00	1,600.00	20											
IT Equipment	40		40.00	1,600.00	20											
Construction & Electrical Supplies	40		40.00	1,600.00	20											
Farm & Agricultural Supplies	40		40.00	1,600.00	20											
Feeds & Feed Ingredients	40		40.00	1,600.00	20											
Medical & Dental Supplies	40		40.00	1,600.00	20											
Auto Supplies	40		40.00	1,600.00	20											
Sub-Total																
General Fund	2		1,500.00	6,500.00	1											
Office Supplies	2		1,500.00	6,500.00	1											
Office Appliance & Equipment	2		1,500.00	6,500.00	1											
Office Furniture	2		1,500.00	6,500.00	1											
Laboratory Supplies	2		1,500.00	6,500.00	1											
IT Equipment	2		1,500.00	6,500.00	1											
Construction & Electrical Supplies	2		1,500.00	6,500.00	1											
Farm & Agricultural Supplies	2		1,500.00	6,500.00	1											
Feeds & Feed Ingredients	2		1,500.00	6,500.00	1											
Medical & Dental Supplies	2		1,500.00	6,500.00	1											
Auto Supplies	2		1,500.00	6,500.00	1											
Sub-Total																