

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2024-0927-225821

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: **College of Forestry & Environmental Sciences**

PPMP #: **PPMP-2025-092524-0570**

CHARGED TO **GF-MOOE**

Project, Programs and Activities(PPAs):

CFES office operation and maintenance, conduct of a year-end evaluation and other seminar-workshop activities, and attendance and participation to local and international meetings/conferences for the college.

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Food & Food Ingredients															
	Lunch (Buffet Style) Menu#1	60 person	12,000.00	NP - Small Value Procurement			10			10			10		15	15
	Snacks AM (#1)	110 packs	8,800.00	NP - Small Value Procurement			10			25			50			25
	Packed Meals (Lunch) Menu#4	50 pack	10,000.00	NP - Small Value Procurement									50			
	Snacks PM	110 packs	8,800.00	NP - Small Value Procurement			10			25			50			25
	Sub-Total		39,600.00													
	Fuel & Lubricants															
	Fuel, Gasoline	90 L	6,660.00	NP - Small Value Procurement	10	10	10				10	10	10	10	10	10

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Diesel Fuel	100 L	7,000.00	NP - Small Value Procurement			25			25			25			25
	Sub-Total		13,660.00													
	Labor Services															
	Glass Installation for Cork Board 4'x8'	1 unit	4,000.00	NP - Small Value Procurement	1											
	Sub-Total		4,000.00													
	Office Furniture & Fixture															
	Wooden L-Type Executive Table	1 pc	30,000.00	NP - Small Value Procurement	1											
	Venetians Duo Roller Blinds Curtain, 100*160 cm	9 piece	7,650.00	NP - Small Value Procurement	9											
	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	9 unit	45,000.00	NP - Small Value Procurement	9											
	Sub-Total		82,650.00													
	Office Supplies															
	Disinfectant Cleaner, multi-surface, scented	6 gal	2,520.00	NP - Small Value Procurement							1	1	1	1	1	1
	Soap, Detergent, Liquid, 1 gal, any scent	5 gal	2,000.00	NP - Small Value Procurement							1	1	1	1	1	
	Soap, Detergent, Powder, 1 kilo/pack, any scent	7 kl	1,050.00	NP - Small Value Procurement						1	1	1	1	1	1	1
	Cork Board, Wall Mount, w/ aluminum frame, 4' x 8'	1 pcs	3,670.00	NP - Small Value Procurement	1											
	Sintra Boards Unit/Office Logos	1 pcs	2,000.00	NP - Small Value Procurement	1											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Alcohol, Isopropyl, 70% solution, 500mL	6 btls	840.00	NP - Small Value Procurement			2			2				2		
	Contingency Fund	1 unit	16,138.30	NP - Small Value Procurement										1		
	Sub-Total		28,218.30													
	Office Supplies and General Merchandise Products															
	Red Carpet	5 meter	4,000.00	NP - Small Value Procurement	5											
	Sub-Total		4,000.00													
	Professional Services															
	Video Shoot for CFES Story	1 unit	20,000.00	NP-Scientific Scholarly or Artistic Work Exclusive Technology and Media Services	1											
	Sub-Total		20,000.00													
	Trainings															
	Travel allowance <i>- not procurable</i>	3 person	39,000.00	NP - Community Participation			1			1				1		
	Sub-Total		39,000.00													
	TOTAL BUDGET:		231,128.30													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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Submitted by:

ARTURO E. PASA
Unit Head/Project Leader



Date: 09/30/2024

AUCIAM. PEORES