

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 053 563 7189; Local 1009

Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT CY 2022

Major Final Output : GASS

February 24, 2022

Dept./Office/Center: OFFICE OF THE DIRECTOR FOR ADMINISTRATIVE SERVICES

The following allotments are made available in support to programs and projects for the Calendar Year 2022. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies

106,797.85

Travel

8,050.09

Semi-Expendable Supplies

13,416.82

Other Professional Expense Repair and Maintenance

Fuel

21,735.24

Representation Expense

Other MOOE

Other General Services

TOTAL

150,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

OIC Head of the Budget Office

Noted By:

Financial Management Director

Page 1 of 1

v1 07-20-2020